



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) AGENDA

Wednesday, April 10, 2024
9:00am

**Primary Location: Lake Transit Authority
9240 Highway 53, Lower Lake, California**

Alternate Conference Location:

Caltrans-District 1
1656 Union Street
Eureka, California

Zoom Login:

Dial-in number: 1 (669) 900-6833 / Meeting ID: 842 5793 1341 # Passcode: 599791

(Zoom link provided to the public by request.)

Public comments will be accepted in person and through teleconference during the meeting on any agenda item when public comment is invited by the Chair.

-
1. Call to Order/Roll Call
 2. Adjourn to Policy Advisory Committee

PUBLIC EXPRESSION

3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the agenda

CONSENT CALENDAR

4. Approval of March 13, 2024 Minutes

REGULAR CALENDAR

5. Presentation of the Draft 2024/25 Lake APC Budget (*Pedrotti*)
6. Discussion of the 2024/25 Draft Overall Work Program (OWP) (*Pedrotti*)

RATIFY ACTION

7. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council
8. Consideration and Adoption of Recommendations of Policy Advisory Committee

REPORTS

9. Reports & Information:
 - a. Lake APC Planning Staff
 - i. Planning Projects (*Speka*)
 - ii. D1 Pedestrian & Bicycle Advisory Committee Update (*Speka*)
 - iii. Miscellaneous
 - b. Lake APC Administration Staff
 - i. Next Meeting Date – **May 15, 2024** (*Lakeport*)

- ii. RuralREN Update (*Davey-Bates*)
- iii. Miscellaneous
- c. Lake APC Directors
- d. Caltrans
 - i. SR 29 Project Update (*Pimentel*)
 - ii. Lake County Project Status Update (*Ahlstrand*)
 - iii. Miscellaneous
- e. Rural Counties Task Force
 - i. Next Meeting Date – **May 10** (*Teleconference*)
- f. California Transportation Commission
 - i. Next Meeting Date – **April 17 – 18** (*Town Hall – Fort Bragg*)
- g. California Association of Councils of Governments (CalCOG)
 - i. CDAC Meeting – (*TBD*)
 - ii. CalCOG Board of Directors Meeting – **April 29** (*Virtual*)
- h. Miscellaneous

INFORMATION PACKET

- 10. a) 2/13/24 Executive Committee Minutes

ADJOURNMENT

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Area Planning Council office at (707) 263-7799, at least 5 days' notice before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendized, Lake County/City Area Planning Council may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: April 3, 2024

Attachments:

- Agenda Item #4 – 3/13/24 Lake APC Draft Minutes*
- Agenda Item #5 – Staff Report & Draft Budget Summary*
- Agenda Item #6 – Staff Report & Draft OWP Financial Sheets*
- Agenda Item #9ai – Staff Report*
- Agenda Item #9dii – LC Project Status Update*
- Information Packet – #10 a) 2/13/24 Executive Committee Minutes*



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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) (DRAFT) MEETING MINUTES

Wednesday, March 13, 2024

Location: City Council Chambers

255 Park Street

Lakeport, California & Zoom

Present

Bruno Sabatier, Supervisor, County of Lake
Michael Green, Supervisor, Alternate
Stacey Mattina, City Council Member, City of Lakeport
Russ Cremer, City Council, City of Clearlake
Russell Perdock, Council Member, City of Clearlake
Kenneth Parlet, Council Member, City of Lakeport

Absent

Moke Simon, Supervisor, County of Lake

Also Present

Lisa Davey-Bates, Executive Director – Lake APC
James Sookne, Program Manager – Lake APC
Charlene Parker, Admin Staff – Lake APC
Jesus Rodriguez-Garcia, Admin Staff – Lake APC
Bill Kluth – Paratransit Services
Danny Wind – Public

Attending via Zoom

Tatiana Ahlstrand - Caltrans District 1 (Policy Advisory Committee)
Nephele Barrett, Planning Staff – Lake APC
Alexis Pedrotti, Admin Staff – Lake APC
John Speka, Planning Staff – Lake APC
Scott De Leon, Public Works Director – County of Lake
David Swartz, City Engineer – City of Clearlake
Christine Scheffer– Paratransit Services
Laurie Fisher – Lake Links

1. Call to Order/Roll Call

Chair Mattina called the meeting to order at 9:01 a.m. Secretary Charlene Parker called roll.
Members present: Sabatier, Green (Alternate-Simon), Perdock, Cremer, Mattina, Parlet

2. Adjourn to Policy Advisory Committee

Chair Mattina adjourned the Policy Advisory Committee (PAC) at 9:07 a.m.

PUBLIC EXPRESSION

- 3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the agenda**

CONSENT CALENDAR

- 4. Approval of February 14, 2024, Draft Minutes**

Director Sabatier made a motion to approve the Consent Calendar, as presented. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Green, Cremer, Mattina, Parlet Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (0)

REGULAR CALENDAR

- 5. Public Hearing: Unmet Transit Needs for Fiscal Year 2024/25**

James presented an overview of the Unmet Needs process. He explained that this annual review allows the Board and the community to determine if any of the identified needs meet the specific criteria and definitions outlined in the process.

Director Sabatier made a motion confirming that the public notice for the hearing was properly disseminated, ensuring that the community was adequately informed and had the opportunity to participate in the discussion. The motion was seconded by Director Parlet and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Green, Cremer, Mattina, Parlet, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (0)

Danny Wind, a member of the public, took the opportunity to emphasize the importance of access to educational facilities, specifically for those students who physically attend classes. He highlighted the difficulties in scheduling trips with limited bus stops and route availability.

Director Perdock made a motion to approve the APC board finding and determining the unmet transit needs for Fiscal Year 2024/25. The motion was seconded by Director Parlet and carried unanimously.

Roll Call Vote: Ayes (7)-Directors Sabatier, Perdock, Green, Cremer, Mattina, Parlet, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (0)

RATIFY ACTION

- 6. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council**

Chair Mattina adjourned the Policy Advisory Committee at 10:02 a.m. and reconvened as the APC.

- 7. Consideration and Adoption of Recommendations of Policy Advisory Committee**

Director Cremer made a motion to adopt the recommendations of the Policy Advisory Committee and reconvene as the APC. The motion was seconded by Director Sabatier and carried unanimously.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock, Green, Cremer, Mattina, Parlet Noes (0); Abstain (0); Absent (0)

REPORTS

8. Reports & Information

a. Lake APC Planning Staff

i. Planning Projects

John reported on several grant projects that he's been working on, including the Sustainable Transportation Planning Grant Program for a Wildfire Evacuation and Preparedness Plan, the Safe Streets and Roads for All (SS4A) program to update local road safety plans, and collaborating with Caltrans District 1 and the City of Clearlake on a federal grant funding for constructing a roundabout at Dam Road and Dam Road Extension. John also mentioned an opportunity to apply for a Rural Planning Assistance discretionary grant to fund a public outreach study concerning safety projects along the SR 53 corridor.

ii. Miscellaneous

Regarding the efforts to improve pedestrian and bicycle safety across SR 53, John conveyed to the Board that Caltrans is currently developing a Project Initiation Document (PID) for necessary safety and operational improvements in the area. Lisa circled back to the issues around SR 53 and expanded on John's points regarding efforts to address safety concerns along this corridor. She mentioned the potential for emergency or operational improvements that could be implemented quicker than other long-term projects through the State Highway Operation and Protection Program (SHOPP).

b. Lake APC Administration Staff

i. Next Meeting Date – April 10, 2024 (Lower Lake)

ii. RuralREN Update

Lisa reported that three petitions for modification had been submitted, with replies being exchanged. The week of the meeting marked the deadline for these exchanges. The next steps would involve waiting to see how the California Public Utilities Commission (CPUC) responds to all the submissions related to these petitions.

b. Lake APC Directors

Directors Sabatier, Perdock, Parlet, and Cremer expressed a shared concern for immediate action on safety improvements needed on Highway 20, and emphasizing the need to prioritize projects that can have a quick and direct impact on reducing accidents and fatalities in Lake County.

d. Caltrans

i. SR 29 Project Update:

Tatiana provided an update on the SR 29 project, mentioning the progression of the phases of the SR 29 project, noting that the California Transportation Commission (CTC) would be taking action on the State Transportation Improvement Program on March 21st, where it is recommend that the Right-of-Way phase on Segment 2B be funded.

ii. Lake County Project Status Update:

Tatiana gave an update on the status of Lake County projects that encompassed a range of infrastructure projects underway across the county. She also mentioned the inclusion of a map that will be provided in future agenda packets identifying projects that cross-reference projects on the monthly project list. An interactive map of those projects would also be available in the near future on the Caltrans website.

Director Parlet covered serious safety concerns associated with Highway 53 involving pedestrians crossing in unlit stretches of the road. The lack of adequate lighting and fencing

along this highway was pinpointed as a significant risk to pedestrian safety

iii. **Miscellaneous**

Alternate Director Green stressed the urgent need for infrastructural improvements, including enhanced lighting and more effective pedestrian barriers to prevent further accidents and fatalities, especially in areas where crosswalks are spaced far apart. Additionally, there were discussions about the inefficiencies and safety issues related to road designs and traffic management in the area, such as lane reductions and the absence of necessary turn lanes at critical intersections.

e. **Rural Counties Task Force**

i. Next Meeting Date – March 15

f. **California Transportation Commission**

i. Next Meeting Date – March 21 – 22

g. **California Association of Governments**

i. Next CDAC – (TBD)

ii. CalCOG Board of Directors – March 15

h. **Miscellaneous**

None.

ADJOURNMENT

The meeting was adjourned by Chair Mattina at 10:34 a.m.

Respectfully Submitted,

DRAFT

Jesus Rodriguez-Garcia, Administrative Assistant



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: Draft 2024/25 Lake APC Budget

DATE PREPARED: April 1, 2024

MEETING DATE: April 10, 2024

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

Attached to this staff report you will find the draft 2024/2025 Lake APC Budget. This draft provides you the opportunity to see the anticipated revenues and expenditures for the upcoming Fiscal Year. This budget does not include all estimated carryover funding amounts. Final amounts will not be available until early July, at which time the budget will be amended to reflect the actual carryover.

APC Administrative Staff presented options for the FY 2024/25 draft budget at the February APC Executive Committee Meeting, as well as the March Lake APC Board of Directors Meeting. The FY 2023/24 LTF estimate, generated through the established formula, indicated a 7.21% decrease for FY 2023/24. The proposed decrease reduced the LTF projected revenues by \$133,137 bringing the total FY 2023/24 LTF estimate to \$1,713,429. As some may recall, because of the volatile economy and unpredictable revenues, staff proposed a more cautious approach and suggested the LTF estimate be reduced to \$1,600,000 for 2023/24.

Moving forward into FY 2024/25, based on the same method, the LTF formula indicates a 5.88% decrease for FY 2024/25. The proposed decrease would reduce the LTF projected revenues by \$100,750 bringing the total FY 2024/25 LTF estimate to \$1,612,679. After careful consideration, and the fact that there were higher than expected LTF revenues in 2023/24 that would be carried over into the current budget, the Board approved the recommendation to reduce this year's LTF Fund Estimate to \$1,600,000. An adjustment can be considered mid-year if revenues come in at a higher-than-expected rate.

Additionally, Davey-Bates Consulting (DBC), has been providing Fiscal and Administration Staffing Services to the APC, LTA, and SAFE since October 1, 2014. The final one-year contract extension is set to expire on September 30, 2024. The procurement process for the Administration and Planning services is currently underway and is expected to be finalized by June. For draft budget purposes, the funding need has been estimated for Lake APC Administrative staff utilizing the past approved administrative budget, with the standard approved CPI (3.9%) increase (\$636,562) and 11.5% increase for health benefits. The exact amount will not be known until the procurement process is complete and the new contract is awarded by Lake APC.

Lastly, there has been a new funding source added to the budget to assist with the administration of the Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) This funding, anticipated to be \$84,159, will be spread out over the course of the next several years and will be utilized for reporting data, expenditures, and other requirements of the TIRCP and ZETCP.

As noted, this is the Draft Budget that is available for discussion, but no action is needed. The Final Budget will be brought back in May for adoption. I would be happy to answer any questions regarding the draft budget at the Board Meeting on April 10, 2024.

ACTION REQUIRED: None, this is informational only.

ALTERNATIVES: None.

RECOMMENDATION: Informational only, no action is required.



LAKE COUNTY/CITY AREA PLANNING COUNCIL
FY 2024/25
DRAFT - BUDGET SUMMARY

REVENUES **COMMENTS:**

	Budget						
	(Proposed) Adopted: 5/8/24				Estimated Actual		
LOCAL:							
Transportation Development Act (TDA)							
Local Transportation Funds (LTF)							
- 2024/25 Local Transportation Fund (LTF) Estimate	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	2024/25 Approved LTF Estimate - Slight decrease based on EC Recommendation.
Local Transportation Fund Carryover :							
- Prior-Year Unallocated LTF Revenue	\$ 329,262	\$ -	\$ -	\$ -	\$ -	\$ 329,262	Unallocated LTF Funds received in prior year - BOE alloc. above the "Approved" LTF Est.
- Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Carryover funding to be reflected in the Final or 1st Amendment.
- LTF Reserve Fund Balance	\$ 1,143,000	\$ -	\$ -	\$ -	\$ -	\$ 1,143,000	Approved 6.2019 by APC Board/Amended 11.2023
- Planning and Programming OWP	\$ 10,300	\$ -	\$ -	\$ -	\$ -	\$ 10,300	Est. carryover funding. Actuals to be reflected in the 1st Amendment.
- Pedestrian and Bicycle Fund Balance	\$ 260,113	\$ -	\$ -	\$ -	\$ -	\$ 260,113	Lakeport Balance (\$143,857) + County Balance (\$51,181)+ Unallocated (\$65,075)
- Community Transit Service Fund Balance / CTSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Lake Links has been fully allocated for 2023/24.
- Public Transportation / LTA Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	LTA has been fully allocated for 2023/24.
- Unrestricted Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Unrestricted balance will be updated in the Final Budget.
Total LTF Carryover:	\$ 1,742,675	\$ -	\$ -	\$ -	\$ -	\$ 1,742,675	
Total LOCAL Revenues:	\$ 3,342,675	\$ -	\$ -	\$ -	\$ -	\$ 3,342,675	
STATE:							
Planning Programming & Monitoring (PPM) Funds							
- 2024/25 NEW OWP Allocation	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	Funds Expire: 6/30/27
- 2023/24 Carryover OWP Allocation	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	2023/24 estimated carryover amount. Actuals to be reflected in the 1st Amendment
Total PPM Funds:	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	
Rural Planning Assistance (RPA) Funds							
- 2024/25 NEW OWP Allocation	\$ 294,000	\$ -	\$ -	\$ -	\$ -	\$ 294,000	
- 2023/24 Carryover OWP Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2023/24 actual carryover to be reflected in the 1st Amendment
Total RPA Funds:	\$ 294,000	\$ -	\$ -	\$ -	\$ -	\$ 294,000	
Transportation Development Act (TDA)							
State Transit Assistance (STA) Funds							
- 2023/24 NEW Allocation (PUC) section 99313 & 99314	\$ 839,582	\$ -	\$ -	\$ -	\$ -	\$ 839,582	2024/25 STA Alloc. - based on preliminary estimate. 1/2024
- 2023/24 Carry-Over Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2023/24 actual carryover amounts to be reflected in the 1st Amendment
Total STA Funds:	\$ 839,582	\$ -	\$ -	\$ -	\$ -	\$ 839,582	
State of Good Repair (SGR) Program Funds							
- 2024/25 NEW Allocation (PUC) section 99313 & 99314	\$ 116,644	\$ -	\$ -	\$ -	\$ -	\$ 116,644	2024/25 SGR Alloc. - Allocation based on estimate - 1/2024
- 2023/24 Carry-Over Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2023/24 actual carryover amounts to be reflected in the 1st Amendment
Total SGR Funds:	\$ 116,644	\$ -	\$ -	\$ -	\$ -	\$ 116,644	
Transit and Intercity Rail Capital Program (TIRCP)							
- 2024/25 NEW SB 125 Transit Program	\$ 84,159	\$ -	\$ -	\$ -	\$ -	\$ 84,159	Funds are population-based (1% of regions total allocation).
Total SB 125 Funds:	\$ 84,159	\$ -	\$ -	\$ -	\$ -	\$ 84,159	
Total STATE Revenues:	\$ 1,444,385	\$ -	\$ -	\$ -	\$ -	\$ 1,444,385	
FEDERAL:							
Regional Surface Transportation Program (RSTP)							
- 2024/25 RSTP Local Agency Distribution:	\$ 830,697	\$ -	\$ -	\$ -	\$ -	\$ 830,697	Passes through to cities/County
- RSTP Carryover Funds:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Apportionment for FY 2023/24. Allocation will be received in 2024/25
Total RSTP Funds:	\$ 830,697	\$ -	\$ -	\$ -	\$ -	\$ 830,697	2023/24 estimated carryover amounts to be reflected in the Final
Transit Pass-Through Funding							
5311 Federal Funds - FFY 2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FFY 2024-Regional Apportionment to LTA
Total FEDERAL Revenues:	\$ 830,697	\$ -	\$ -	\$ -	\$ -	\$ 830,697	
GRAND TOTAL REVENUES	\$ 5,617,757	\$ -	\$ -	\$ -	\$ -	\$ 5,617,757	

ALLOCATIONS

COMMENTS:

	Budget					Estimated Actual	
	(Proposed) Adopted: 5/8/2024						
LOCAL:							
Transportation Development Act (TDA)							
2024/25 Local Transportation Funds (LTF) Annual Priority Allocations							
- Administration Allocation							
Est. Admin Contract (July 1, 2024 to June 30, 2025)	\$ 636,562	\$ -	\$ -	\$ -	\$ -	\$ 636,562	APC & LTA Admin Contract estimate until final contract award.
Board Member Reimbursement for Meetings	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000	Board Member reimbursement to board members for meeting attendance.
Training/Travel Expenses (uncontracted)	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000	Covers expenses for training/travel not included in contract or work program.
Lake County Auditor/Controller	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	Accounting services by the County of Lake Auditor's Office
Fiscal Audit	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	Annual requirement of TDA to audit LTF/STA funds.
Performance Audit	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	Triennial Performance Audit scheduled to be completed this year.
Membership Dues -CalCOG, NARC, NSSR	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	Facilitates communication between COGs, local officials, state/federal agencies & public
Contingency	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	Unexpected costs beyond typical annual budget expenses.
Sub-Total 2024/25 Admin Allocations	\$ 711,562	\$ -	\$ -	\$ -	\$ -	\$ 711,562	
- LTF Reserve Fund (5%) Allocation	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	(5% of LTF Estimate \$1.6M)
- Planning and Programing (3%) Allocation	\$ 59,790	\$ -	\$ -	\$ -	\$ -	\$ 59,790	New Overall Work Program Planning Amount for FY 2024/25.
- Pedestrian and Bicycle (2%) Allocation	\$ 17,769	\$ -	\$ -	\$ -	\$ -	\$ 17,769	2% LTF Allocation for Bike and Pedestrian Purposes
- Community Transit Service (5%) Allocation - CTSA Artic	\$ 44,422	\$ -	\$ -	\$ -	\$ -	\$ 44,422	These funds will be allocated to Lake Links, CTSA for Lake County.
- Public Transportation Allocation - Lake Transit Authorit	\$ 1,015,719	\$ -	\$ -	\$ -	\$ -	\$ 1,015,719	FY 2024/25 Transit Allocation
Total 2024/25 LTF Allocations:	\$ 1,929,262	\$ -	\$ -	\$ -	\$ -	\$ 1,929,262	Total LTF Revenue through Apportionment
Local Transportation Fund Carryover :							
- Administration (Act. 531)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- LTF Reserve Fund Balance (Act. 534)	\$ 1,143,000	\$ -	\$ -	\$ -	\$ -	\$ 1,143,000	
- Planning and Programming OWP (Act. 532)	\$ 10,300	\$ -	\$ -	\$ -	\$ -	\$ 10,300	Est. carryover funding. Actuals to be reflected in the 1st Amendment.
- Pedestrian and Bicycle Fund Balance (Act. 526)	\$ 260,113	\$ -	\$ -	\$ -	\$ -	\$ 260,113	Lakeport Balance (\$143,857) + County Balance (\$51,181)+ Unallocated (\$65,075)
- Community Transit Service Fund Balance (Act. 414)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	No expected carryover from FY 2023/24.
- Public Transportation / LTA Allocation (Act. 412)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	No expected carryover from FY 2023/24.
- Unrestricted Fund Balance (Act. 527)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Unrestricted balance to be updated in the Final Budget.
Total LTF Carryover :	\$ 1,413,413	\$ -	\$ -	\$ -	\$ -	\$ 1,413,413	
Total LOCAL Allocations:	\$ 3,342,675	\$ -	\$ -	\$ -	\$ -	\$ 3,342,675	
STATE:							
Planning Programming & Monitoring (PPM) Funds							
- 2024/25 NEW OWP Allocation	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000	2024/25 PPM Allocation Amount
- 2023/24 Carryover OWP Allocation	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	2023/24 estimated carryover amount. Actuals to be reflected in the 1st Amendment
Total PPM Allocations:	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	
Rural Planning Assistance Funds (RPA)							
- 2024/25 NEW OWP Allocation	\$ 294,000	\$ -	\$ -	\$ -	\$ -	\$ 294,000	
- 2023/24 Carryover OWP Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Carryover funds to be reflected in the Final or 1st Amendment.
Total RPA Funds:	\$ 294,000	\$ -	\$ -	\$ -	\$ -	\$ 294,000	
Transportation Development Act (TDA)							
State Transit Assistance (STA) Funds							
- 2024/25 NEW Allocation (PUC) section 99313 & 99314	\$ 839,582	\$ -	\$ -	\$ -	\$ -	\$ 839,582	2024/25 STA Alloc. - based on preliminary estimate. 1/2024
- 2023/24 Carry-Over Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2023/24 actual carryover amounts to be reflected in the 1st Amendment
Total STA Funds:	\$ 839,582	\$ -	\$ -	\$ -	\$ -	\$ 839,582	
State of Good Repair (SGR) Program Funds							
- 2024/25 NEW Allocation (PUC) section 99313 & 99314	\$ 116,644	\$ -	\$ -	\$ -	\$ -	\$ 116,644	2024/25 SGR Alloc. - Allocation based on estimate - 1/2024
- 2023/24 Carry-Over Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2023/24 actual carryover amounts to be reflected in the 1st Amendment
Total SGR Funds:	\$ 116,644	\$ -	\$ -	\$ -	\$ -	\$ 116,644	
Transit and Intercity Rail Capital Program (TIRCP)							
- 2024/25 NEW SB 125 Transit Program	\$ 84,159	\$ -	\$ -	\$ -	\$ -	\$ 84,159	Funds are population-based (1% of regions total allocation).
Total SB 125 Funds:	\$ 84,159	\$ -	\$ -	\$ -	\$ -	\$ 84,159	
Total STATE Allocations:	\$ 1,444,385	\$ -	\$ -	\$ -	\$ -	\$ 1,444,385	
FEDERAL:							
Regional Surface Transportation Program (RSTP)	\$ 830,697	\$ -	\$ -	\$ -	\$ -	\$ 830,697	Passes through to Cities/County

- NEW Local Agency Distribution (2024/25):									Apportionment for FY 2023/24. Allocation will be received in 2024/25	
Lakeport (8%)	\$	86,046	\$	-	\$	-	\$	-	\$	86,046
Clearlake (22%)	\$	236,625	\$	-	\$	-	\$	-	\$	236,625
Lake County (70%)	\$	508,026	\$	-	\$	-	\$	-	\$	508,026
- 2023/24 <i>Carry-Over</i> Funding:	\$	-	\$	-	\$	-	\$	-	\$	-
Total RSTP Funds for Distribution:	\$	830,697	\$	-	\$	-	\$	-	\$	830,697
Transit Pass-Through Funding										
<u>5311 Federal Funds - FFY 2024</u>	\$	-	\$	-	\$	-	\$	-	\$	-
Total FEDERAL Allocations:	\$	830,697	\$	-	\$	-	\$	-	\$	830,697
GRAND TOTAL ALLOCATIONS	\$	5,617,757	\$	-	\$	-	\$	-	\$	5,617,757

County's separate RSTP 182.6(d2) apportionment-\$244,873 included in formula
APC holds local agency funds until required documentation has been submitted.

FFY 2024-Regional Apportionment to LTA

Updated: 4/1/24 AJP



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: Draft 2024/25 Overall Work Program (OWP)

DATE PREPARED: April 1, 2024

MEETING DATE: April 10, 2024

SUBMITTED BY: Alexis Pedrotti, Project Manager

BACKGROUND:

The OWP development process began in December with planning project solicitations. In response to our annual call for transportation planning projects, seven applications (available for review here: <https://www.lakeapc.org/project-applications-for-owp-funding-in-the-draft-overall-work-program>) were received from local agencies for funding in Lake APC's FY 2024/25 Overall Work Program (OWP).

Last year the Lake Area Planning Council's (APC) Overall Work Program included \$565,682 in new transportation-planning projects. Rural Planning Assistance (RPA) funds, Planning Programming & Monitoring (PPM) funds, Local Transportation Funds (LTF) State and Federal Grant funds are the combined sources of funding. The range of funding is consistent and typically averages about \$400,000 annually. This figure fluctuates slightly depending on the State Transportation Improvement Program's (STIP) fund estimate, where PPM are derived, the need for Local Transportation Funds for administration, transit and 2% of the bike and pedestrian allocation, and the allocation of RPA by the State.

The current Draft OWP for FY 2024/25 totals \$474,090, which does include some estimated carryover. Included in this overall total is Planning, Programming and Monitoring (PPM) Funds that are slightly lower from last year's allocation of \$75,000 to \$70,000, as well as the RPA annual allocation that remains steady at \$294,000. Those two funding sources (PPM & RPA) are not adjustable, therefore approximately \$59,790 of LTF funding will be needed to fully fund the planning projects proposed. It is typical to see funding requests total more than the estimated funds available. This year, an additional \$11,790 of LTF will be needed to cover the planning projects included in the Draft FY 2024/25 Overall Work Program.

On February 15, 2024, the Technical Advisory Committee (TAC) met and reviewed the draft OWP proposed projects that were included and submitted to Caltrans for Fiscal Year 2024/25. Caltrans District 1 Planning Staff and several departments from Caltrans Headquarters received the Draft OWP in March, and District 1 staff submitted their comments back to the Lake APC on March 25, 2024. Caltrans had minor comments that will be incorporated into the final document.

APC action is not needed on the draft, however, the financial spreadsheets have been included for discussion. The final OWP will be presented to the TAC in April for one final review before being presented to the Lake APC Board for discussion and proposed approval in June.

ACTION REQUIRED: None, this is informational only.

ALTERNATIVES: None.

RECOMMENDATION: Informational only, no action is required.

**LAKE COUNTY WORK PROGRAM
SUMMARY OF FUNDING SOURCES BY WORK ELEMENT
FY 2024/25 (DRAFT)**

WE	Title	State RPA	State RPA C/O	State PPM	Local LTF	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000
601	TDA Activities & Coordination	\$ -	\$ -	\$ 17,100	\$ 20,400	\$ -	\$ 37,500
602	Transit Planning & Performance Monitoring	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
603	<i>Intentionally Left Blank</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605	Federal & State Grant Prep., Monitoring & Assistance	\$ 10,210	\$ -	\$ 23,000	\$ 29,790	\$ -	\$ 63,000
606	Speed Zone Studies	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
607	Special Studies	\$ 35,000	\$ -	\$ 14,000	\$ 6,000	\$ -	\$ 55,000
608	Planning, Programming, & Monitoring	\$ -	\$ -	\$ 48,400	\$ -	\$ -	\$ 48,400
609	Sustainable Transportation Planning	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ 8,500
610	Active Transportation	\$ 10,790	\$ -	\$ -	\$ -	\$ -	\$ 10,790
611	Pavement Management Program Update (<i>Carryover</i>)	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ 7,500
612	Technology Support Services	\$ -	\$ -	\$ -	\$ 8,400	\$ -	\$ 8,400
613	Transportation Information Outreach	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
614	Infra Cost & Bus Perfor. Analysis of Electric & Hydro Buses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
615	Lake County Wildfire Evacuation & Preparedness Plan (<i>Carryover</i>)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
616	Training	\$ -	\$ -	\$ -	\$ 5,500	\$ -	\$ 5,500
617	Regional/ Active Transportation Plan Update (NEW)	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	Totals	\$ 294,000	\$ -	\$ 110,000	\$ 70,090	\$ -	\$ 474,090

**LAKE COUNTY WORK PROGRAM
SUMMARY OF EXPENDITURES BY WORK ELEMENT**

WE	Title	Lake DPW	Lakeport	Clearlake	APC Staff Consultant	Other	Total Costs
600	Regional Planning & Intergovernmental Coordination	\$ 5,000	\$ -	\$ -	\$125,000	\$ 2,000	\$ 132,000
601	TDA Activities & Coordination	\$ -	\$ -	\$ -	\$ 35,000	\$ 2,500	\$ 37,500
602	Transit Planning & Performance Monitoring	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
603	Lake County Principal Arterial Corridor VMT Study (Carryover)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604	Lake County Project Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605	Federal & State Grant Preparation, Monitoring & Assistance	\$ 5,000	\$ 13,000	\$ -	\$ 45,000	\$ -	\$ 63,000
606	Speed Zone Studies	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500
607	Special Studies	\$ 20,000	\$ -	\$ -	\$ 35,000	\$ -	\$ 55,000
608	Planning, Programming, & Monitoring	\$ 3,400	\$ -	\$ -	\$ 45,000	\$ -	\$ 48,400
609	Sustainable Transportation Planning	\$ -	\$ -	\$ -	\$ 8,500	\$ -	\$ 8,500
610	Active Transportation	\$ -	\$ -	\$ -	\$ 10,790	\$ -	\$ 10,790
611	Pavement Management Program Update - Software	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
612	Technology Support Services	\$ 3,400	\$ -	\$ 5,000	\$ -	\$ -	\$ 8,400
613	Transportation Information Outreach	\$ -	\$ -	\$ 30,000	\$ 5,000	\$ -	\$ 35,000
614	Infra Cost & Bus Perfor. Analysis of Electric & Hydro Fuel Cell Buses (Carryover)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
615	Lake Co. Wildfire Evacuation & Preparedness Plan (Carryover)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
616	Training	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500
617	Regional/Active Transportation Plan Update (NEW)	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
Totals		\$ 36,800	\$ 13,000	\$ 35,000	\$359,290	\$ 30,000	\$ 474,090



LAKE COUNTY/CITY AREA PLANNING COUNCIL TECHNICAL ADVISORY COMMITTEE STAFF REPORT

TITLE: Current or Proposed Planning Projects

DATE PREPARED: April 2, 2024

MEETING DATE: April 10, 2024

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential projects and grant opportunities staff has been monitoring:

Wildfire Evacuation and Preparedness Plan- The project is in its early stages with staff from the hired consulting firm (The Resiliency Initiative, or TRI) arriving from out of the area the week of April 1 for tours of the County, stakeholder meetings, and interviews. The project's Technical Advisory Group (TAG) is scheduled to gather for its initial meeting in Lakeport on April 4, to discuss historical roles played by different agencies during past wildfire events.

Safe Streets and Roads for All (SS4A)- Lake APC was awarded funds to have updates prepared for the Local Road Safety Plans (LRSPs) of each of the region's three jurisdictions. The updates will be designed to ensure that all requirements can be met for "safety action plans," which will ultimately be needed for the capital grant component of the SS4A program for agencies interested in applying in upcoming cycles. A kick-off meeting with program representatives at FHWA is scheduled for April 9 and will determine the next steps involved for the LRSP updates. Once a grant agreement is entered into between FHWA and Lake APC, staff will have an RFP prepared to obtain consulting services for the project.

Rural Planning Assistance (RPA) Discretionary Grant Program- The RPA Discretionary Grant Program is funded by excess (unexpended) RPA funds in a given fiscal year (typically on an annual basis), and provides money for small planning projects in rural regions. This year, just over \$500,000 will be available statewide for the program. Lake APC has applied for approximately \$50,000 to fund a public outreach effort for the City of Clearlake as a means of receiving input on potential pedestrian and bicycle safety projects along the SR 53 corridor. Public engagement will be an important component of any future applications to fund larger capital projects in this area. These can include a bicycle/pedestrian overcrossing of SR 53, or other projects involving safe crossings along the corridor. Currently, the City has requested funds through the Overall Work Program (OWP) to fund an outreach effort. These OWP funds could be put to other uses in the event of a successful application through the RPA Discretionary program.

ACTION REQUIRED: None, informational only

ALTERNATIVES: None

RECOMMENDATION: None, informational only

District 1 2026 Project Initiation Document (PID) Work Plan for Lake County

Lake APC Meeting: 4/10/24

Agenda Item: #9dii

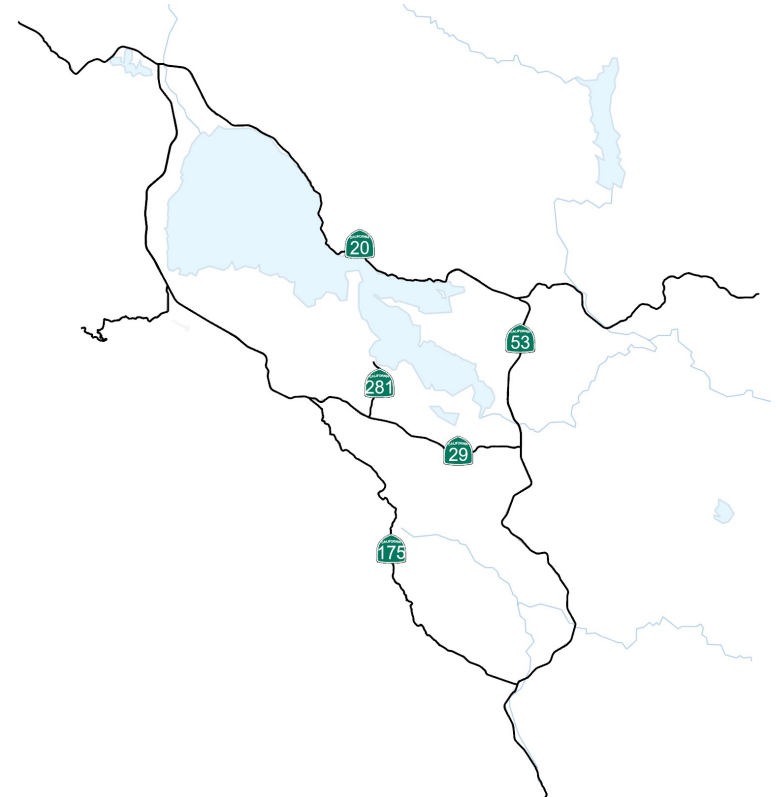


EA	Route	Begin PM	End PM	Description	Funding	Anchor Asset	% Complete	M000 - Begin PID	M003 - Scope, Alternatives Defined (Submit ESR)	M006 - Draft 1st Level Circulation (DARR)	75% - 1st Circulation	M009 - 2nd Circulation	M010 - Completion Date	Project Engineer	Project Manager
ON340	20	12.61	31.94	Northshore Complete Streets	SHOPP	Complete Streets	30	07/06/23	10/30/23	02/09/24	03/29/24	05/03/24	05/24/24	Trevor Oppezzo	Isral Konopa
OM570	29	31.40	33.70	Bottle Rock Safety Improvements	SHOPP	Safety - SI	100	11/07/22	03/29/23	06/28/23	08/23/23	12/21/23	01/22/24	Alex Simmons	Robert King
OM470	29	7.40	8.90	Middletown North Safety Improvements	SHOPP	Safety - SI	75	10/17/22	07/07/23	10/18/23	12/21/23	02/02/24	02/23/24	Nicole Farrell	Robert King
ON260	175	0.00	28.04	Lake 175 Drainage	SB-1	Drainage	0	05/02/24	07/25/24	10/17/24	12/12/24	01/16/25	02/06/25	Harrison Rankin	Kiran Gopana

Project Initiation Document

A PID is a document that is meant to take a transportation project concept or idea and scope it. It identifies the purpose and need of the project and feasibility of delivering it in terms of an estimated cost, environmental studies needed, and potential project impacts and mitigation, and schedule.

A PID must be developed and approved by Caltrans for major capital projects on the state highway system. This is an essential first step in the project development process. Once an idea becomes a PID, it is then eligible to seek funding and programming as a project, apply for discretionary grant programs, and proceed to the next phase of project development, the Project Approval and Environmental Document (PA&ED) phase.



CT Milestone Report - Lake County - April 2, 2024

Past Due 3 Months Complete

Project Number	Program ^a	Project Manager	Route	Post Mile start/end	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Estimate	Current Phase ^b	Begin Construction	End Construction
01-0L90U	OTHER STATE FUNDS	FINCK, BRIAN T	020	0/24.089	LAK-175, 20, & 29 Union EA BBMM	IN LAKE COUNTY AT VARIOUS LOCATIONS		\$0	\$0	\$497,719	\$497,719	PSE	06/15/2024	09/30/2025
01-0L900	OTHER STATE FUNDS	FINCK, BRIAN T	020	0/31.593	LAK 3 locations MMBN	MIDDLE MILE BROADBAND 85.34 MILES IN LAKE COUNTY ON VARIOUS ROUTES AT VARIOUS LOCATIONS	MIDDLE MILE BROADBAND	\$0	\$3,000	\$8,120,829	\$8,123,829	PAED	12/03/2024	11/01/2026
01-0H470	SHOPP MINOR B	COONROD, CAREN E	020	10.9/11.4	(MNRB 0H470) Pomo Way Intersection Lighting	IN LAKE COUNTY NEAR NICE FROM 0.3 MILE WEST TO 0.3 MILE EAST OF POMO WAY	INSTALL INTERSECTION LIGHTING	\$168,000	\$12,000	\$115,122	\$295,122	CONST	07/13/2022	02/01/2024
01-0L909	OTHER STATE FUNDS	FINCK, BRIAN T	020	11/12	LAK-20 Broadband Middle Mile (BIA Land)	IN LAKE COUNTY ON ROUTE 20 FROM POST MILE 11.0 TO POST MILE 12.0		\$0	\$0	\$497,436	\$497,436	PAED	12/03/2024	11/01/2026
01-0N680	MAINTENANCE	COONROD, CAREN E	020	16.6/17.8	Pedestrian Safety Enhancements [01-0N680 LAK-020]	IN LAKE COUNTY AT LUCERNE FROM GROVE STREET TO SEVENTEENTH STREET		\$0	\$0	\$476,009	\$476,009	PAED	08/01/2025	11/01/2025
01-0K660	SHOPP	KONOPA, ISRAL J	020	16.74/18.02	Lucerne Complete Streets	IN LAKE COUNTY IN LUCERNE FROM 0.1 MILE WEST OF MORRISON CREEK BRIDGE TO 0.1 MILE EAST OF COUNTRY CLUB DRIVE	Lucerne Complete Streets Improvements	\$15,756,000	\$794,000	\$10,855,895	\$27,405,895	PAED	12/11/2028	12/04/2030
01-0H840	SHOPP	GOPANA, KIRAN K	020	2/2.8	BLUE LAKES SAFETY	IN LAKE COUNTY ABOUT 6 MILES WEST OF UPPER LAKE FROM 0.6 MILE WEST OF IRVINE AVENUE TO 0.1 MILE EAST OF MID LAKE ROAD	IMPROVE CURVE; WIDEN SHOULDERS	\$16,468,000	\$774,000	\$4,306,064	\$21,548,064	CONST	08/23/2023	12/01/2025
01-0G331	SHOPP	FALK-CARLSEN, KARL	020	5.1/5.8	LAKE 20 Shoulders ENV Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.4 MILE WEST TO 0.3 MILES EAST OF WITTER SPRINGS ROAD	Mitigation	\$100,000	\$0	\$382,819	\$482,819	CONST	11/30/2023	06/02/2029
01-0N470	SHOPP MINOR B	COONROD, CAREN E	020	5.3/5.3	Upper Lake Slope Stabilization B	IN LAKE COUNTY NEAR UPPER LAKE AT 0.2 MILE WEST OF WITTER SPRINGS ROAD	RSP & Underdrain	\$250,000	\$0	\$528,990	\$778,990	PAED	07/01/2025	12/01/2026
01-0F491	SHOPP	FALK-CARLSEN, KARL	020	5.8/5.8	Bachelor Creek Bridge Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.1 MILE WEST TO 0.5 MILE EAST OF BACHELOR CREEK BRIDGE #14-0001	ENVIRONMENTAL MITIGATION	\$0	\$0	\$193,842	\$193,842	CONST	12/07/2022	12/31/2027
01-0N480	SHOPP MINOR A	FLOYD, KIMBERLY R	020	5.9/6	Upper Lake Slope Stabilization A	IN LAKE COUNTY, NEAR UPPER LAKE AT 0.1 MILE EAST OF BACHELOR CREEK BRIDGE	RSP + underdrain, remove and replace dike, leveling course of HMA-A, restripe	\$1,500,000	\$0	\$2,653,819	\$4,153,819	PAED	05/19/2028	11/05/2029
01-0N340	SHOPP	KONOPA, ISRAL J	020	8.3/29.54	Lake 20 Complete Streets	IN LAKE COUNTY AT VARIOUS LOCATIONS FROM ROUTE 29 TO SULPHUR BANK DRIVE		\$23,279,000	\$2,560,000	\$18,664,857	\$44,503,857	PID	03/18/2031	12/01/2032
01-0M920	MAINTENANCE	COONROD, CAREN E	020	8.87/28.54	Pedestrian Safety Enhancement	IN LAKE COUNTY NEAR UPPER LAKE AND CLEAR LAKE OAKS AT VARIOUS LOCATIONS FROM MAIN STREET TO BUTLER STREET	Pedestrian Safety Enhancement	\$5,664,000	\$0	\$384,251	\$6,048,251	CONST	07/01/2024	11/01/2024
01-0M310	SHOPP	KONOPA, ISRAL J	020	R43.9/R44.2	Abbot Mine Curve Improvement	IN LAKE COUNTY ABOUT 15 MILES EAST OF CLEARLAKE OAKS FROM 0.3 MILE EAST OF WALKER RIDGE ROAD TO 0.6 MILE EAST OF WALKER RIDGE ROAD.	CURVE IMPROVEMENT	\$5,942,000	\$46,000	\$4,972,901	\$10,960,901	PAED	08/24/2027	01/18/2029
01-0L870	OTHER STATE FUNDS	FINCK, BRIAN T	029	0/20.307	LAK-29 MMBN	MIDDLE MILE BROADBAND 20.53 MILES IN LAKE COUNTY NEAR MIDDLETOWN FROM 0.2 MILE SOUTH OF ST HELENA CREEK BRIDGE TO JUNCTION 53 NORTH, LOWER LAKE	MIDDLE MILE BROADBAND	\$0	\$0	\$1,739,719	\$1,739,719	PAED	12/03/2024	11/01/2026
01-0L871	OTHER STATE FUNDS	FINCK, BRIAN T	029	0/5.811	LAK- 29 Broadband Middle Mile	In Lake County near Middletown from Sonoma County Line to Route 175		\$4,620,000	\$0	\$661,210	\$5,281,210	PAED	12/03/2024	11/01/2026
01-0J930	SHOPP	GOPANA, KIRAN K	029	11.9/23.6	Twin Lakes CAPM	IN LAKE COUNTY NEAR CLEAR LAKE FROM SPRUCE GROVE ROAD TO DIENER DRIVE/ROAD 543	Pavement Class 2 / CAPM	\$25,500,000	\$460,000	\$4,752,753	\$30,712,753	PAED	02/01/2026	12/01/2027
01-0L220	SHOPP	KONOPA, ISRAL J	029	17.6/18	Lak-29/C St Left Turn Channelization	IN LAKE COUNTY FROM 0.2 MILE SOUTH OF NORTH C STREET-ROAD 141S TO 0.1 MILE NORTH OF C STREET-ROAD 141S	LEFT TURN CHANNELIZATION	\$1,676,000	\$6,000	\$2,229,122	\$3,911,122	PAED	01/27/2026	12/01/2027
01-29841	STIP	PIMENTEL, JEFFREY L	029	23.6/26.9	LAK 29-KONOCTI CORRIDOR 2A	IN LAKE COUNTY NEAR LOWER LAKE ON ROUTE 29 FROM 3.3 MILES NORTH OF JUNCTION 29/53 TO 1.0 MILE SOUTH OF JUNCTION 29/281	CONSTRUCTION 4-LANE EXPRESSWAY	\$54,500,000	\$19,505,000	\$14,999,761	\$89,004,761	PSE	07/01/2027	12/01/2030
01-0N820	MAINTENANCE	COONROD, CAREN E	029	23.6/33.1	LAKE 29 MICRO-SURFACE	IN LAKE COUNTY NEAR KELSEYVILLE FROM 3.23 MILES NORTH OF SEIGLER CREEK BRIDGE TO COLE CREEK ROAD		\$2,424,000	\$0	\$487,574	\$2,911,574	PAED	08/01/2025	11/01/2025
01-29831	STIP	PIMENTEL, JEFFREY L	029	26.1/29.1	LAK-29 KONOCTI CORRIDOR 2B	IN LAKE COUNTY NEAR KELSEYVILLE ON ROUTE 29 FROM 1.8 MILES SOUTH TO 1.2 MI NORTH OF JUNCTION 29/281 & ON ROUTE 281 FROM JUNCTION 29/281 TO 0.3 MI WEST OF JUNCTION 29/281	CONSTRUCT 4-LANE EXPRESSWAY	\$51,900,000	\$40,571,000	\$15,129,785	\$107,600,785	PSE	07/01/2027	12/01/2030

CT Milestone Report - Lake County - April 2, 2024

												Past Due	3 Months	Complete
Project Number	Program ^a	Project Manager	Route	Post Mile start/end	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Estimate	Current Phase ^b	Begin Construction	End Construction
01-0L905	OTHER STATE FUNDS	FINCK, BRIAN T	029	27.893/31.034	LAK-29 Broadband Middle Mile	IN LAKE COUNTY ON ROUTE 29 FROM POST MILE 27.893 TO 31.034		\$0	\$0	\$1,526,087	\$1,526,087	PAED	09/30/2024	12/30/2025
01-29811	SHOPP	MATTEOLI, JAIME C	029	28.5/31.6	Lake 29 Expressway - Safety	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	Improve Curve and Upgrade Shoulders	\$42,451,000	\$10,984,000	\$184,967	\$53,619,967	CONST	12/02/2019	11/06/2024
01-29821	STIP	MATTEOLI, JAIME C	029	28.5/31.6	LAK-29 STIP	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	LAK-29 CHILD STIP	\$23,757,000	\$4,866,000	\$298,333	\$28,921,333	CONST	12/02/2019	02/01/2025
01-2982U	SHOPP	MATTEOLI, JAIME C	029	28.5/31.6	LAK-29 COMBINED	IN LAKE COUNTY NEAR KELSEYVILLE ON RTE 29 FROM 0.6 MI TO 3.7 MILES NORTH OF RTE 281 AND ON RTE 175 FROM SO JCT RTE 29 TO 0.3 MI EAST OF SO JCT RTE 29	CONSTRUCT EXPRESSWAY	\$66,208,000	\$0	\$126,530	\$66,334,530	CONST	12/02/2019	11/06/2024
01-2983U	SHOPP	MATTEOLI, JAIME C	029	28.5/31.6	LAK-29 combined mitigation	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	ENVIRONMENTAL MITIGATION	\$0	\$0	\$432,156	\$432,156	CONST	12/30/2019	12/30/2027
01-0M740	SHOPP MINOR B	COONROD, CAREN E	029	30.7/30.7	Konocti Wall Treatment	In Lake County near Kelseyville at 0.4 mile south of Route 175	Cover middle and bottom section of the retaining wall with shotcrete.	\$0	\$0	\$148,828	\$148,828	CONST	01/19/2024	05/01/2024
01-0M570	SHOPP	KONOPA, ISRAL J	029	31.4/33.7	Bottle Rock Safety	In Lake County near Kelseyville from 1.0 mile South of Bottle Rock Road 515 to 0.7 mile North of Cole Creek Road 515E	SHOULDER WIDENING AND LEFT TURN CHANNELIZATION	\$12,461,000	\$1,239,000	\$11,860,911	\$25,560,911	PAED	06/27/2028	12/02/2030
01-0L260	SHOPP	KONOPA, ISRAL J	029	31.6/52.5	LAKEPORT CAPM	IN LAKE COUNTY NEAR LAKEPORT FROM 0.5 MILE NORTH OF JUNCTION ROUTE 175 TO JUNCTION ROUTE 20	Pavement rehabilitation (CAPM)	\$38,885,000	\$42,000	\$7,332,287	\$46,259,287	PAED	02/01/2028	04/15/2030
01-0G000	SAFE ROUTES	BUCK, JENNIFER L	029	4.15/5.14	Middletown Path	IN LAKE COUNTY IN MIDDLETOWN FROM RANCHERIA ROAD TO CENTRAL PARK ROAD	CONSTRUCT MULTI-USE PATH	\$0	\$0	\$326,763	\$326,763	CONST	06/01/2022	01/03/2024
01-0J310	SHOPP MINOR B	COONROD, CAREN E	029	44.6/44.6	(MNRB 01-0J310) LAKEPORT MS OVERLAY	IN LAKE COUNTY NEAR LAKEPORT AT THE LAKEPORT MAINTENANCE STATION	MAINTENANCE STATION OVERLAY	\$265,000	\$0	\$82,252	\$347,252	CONST	07/29/2022	02/01/2024
01-0L872	OTHER STATE FUNDS	FINCK, BRIAN T	029	5.811/20.307	LAK-29 Broadband Middle Mile	IN LAKE COUNTY on ROUTE 29 from PM 5.811 to 20.307		\$8,700,000	\$0	\$2,123,861	\$10,823,861	PAED	09/30/2024	12/30/2025
01-0L590	SHOPP	KONOPA, ISRAL J	029	5/5.9	Middletown Safety South	IN LAKE COUNTY AT MIDDLETOWN FROM 0.1 MILE SOUTH OF CENTRAL PARK ROAD TO 0.1 MILE NORTH OF YOUNG STREET	Left turn channelization, shoulder widening, and ADA improvements.	\$6,319,000	\$305,000	\$7,983,521	\$14,607,521	PAED	07/01/2027	01/01/2029
01-0M470	SHOPP	KING, ROBERT W	029	7.4/8.9	Middletown North Safety	IN LAKE COUNTY NEAR MIDDLETOWN FROM 1.1 MILES NORTH OF BUTTS CANYON ROAD TO 0.3 MILE SOUTH OF GRANGE ROAD	WIDEN SHOULDERS AND INSTALL RUMBLE STRIPS	\$9,159,000	\$861,000	\$7,139,318	\$17,159,318	PAED	05/15/2028	12/02/2030
01-0N740	MAINTENANCE	COONROD, CAREN E	029	R34.75/38.6	APS Signal System and Census Sites Upgrade in Lake County	IN LAKE COUNTY AT VARIOUS LOCATIONS		\$520,000	\$0	\$289,743	\$809,743	PAED	06/30/2025	11/01/2025
01-0N710	MAINTENANCE	COONROD, CAREN E	029	R39.8/R39.8	LAKEPORT PARK AND RIDE OVERLAY	IN LAKE COUNTY NEAR LAKEPORT AT LAKEPORT PARK AND RIDE		\$0	\$0	\$39,443	\$39,443	PAED	08/01/2025	11/01/2025
01-0M640	MAINTENANCE	COONROD, CAREN E	029	R45.1/52.5	LAKEPORT OVERLAY	IN LAKE COUNTY NEAR LAKEPORT FROM PARK WAY OVERCROSSING TO ROUTE 20	OVERLAY	\$5,664,000	\$0	\$249,345	\$5,913,345	CONST	04/15/2024	11/01/2024
01-0L908	OTHER STATE FUNDS	FINCK, BRIAN T	029	R48.59/R48.59	LAK-29 Broadband Middle Mile-HUB-17	In Lake County near Lakeport at 0.6 mile south of West Lake Road		\$0	\$0	\$2,439,051	\$2,439,051	PAED	06/30/2024	06/30/2025
01-0L873	OTHER STATE FUNDS	FINCK, BRIAN T	029	R9.89/R9.89	LAK-29 Broadband Middle Mile-HUB-21	In Lake County near Middletown at Hartmann Road RT 104		\$0	\$0	\$2,399,343	\$2,399,343	PAED	07/30/2024	07/30/2025
01-0L880	OTHER STATE FUNDS	FINCK, BRIAN T	053	.001/7.42	LAK-53 MMBN	MIDDLE MILE BROADBAND 7.42 MILES IN LAKE COUNTY NEAR CLEARLAKE FROM THE ROUTE 29-53 JUNCTION TO 0.1 MILE SOUTH OF THE ROUTE 20-53 JUNCTION	MIDDLE MILE BROADBAND	\$4,600,000	\$0	\$792,432	\$5,392,432	PAED	09/30/2024	12/30/2025
01-0N190	OTHER-LOCAL	BUCK, JENNIFER L	053	1.99/1.99	18th Ave Encroachment Permit	In Lake County within the City of Clearlake at 18th Avenue	Encroachment Permit	\$50,000	\$0	\$25,101	\$75,101	CONST	07/11/2023	12/29/2023
01-0L902	OTHER STATE FUNDS	FINCK, BRIAN T	175	19.23/19.73	3 LAK County Bridges MMBN	MIDDLE MILE BROADBAND 1.5 MILES IN LAKE COUNTY ON ROUTE 175 AT KELSEY CREEK BRIDGE, ON ROUTE 20 AT MORRISON CREEK BRIDGE AND ON ROUTE 29 AT ROBINSON CREEK BRIDGE	MIDDLE MILE BROADBAND	\$525,000	\$0	\$0	\$525,000	CONST	09/01/2023	11/01/2026

CT Milestone Report - Lake County - April 2, 2024

												Past Due	3 Months	Complete
Project Number	Program ^a	Project Manager	Route	Post Mile start/end	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Estimate	Current Phase ^b	Begin Construction	End Construction
01-0M230	OTHER STATE FUNDS	FINCK, BRIAN T	281	14/17	LAK-281 MMBN	MIDDLE MILE BROADBAND 2.95 MILES IN LAKE COUNTY NEAR LAKEPORT FROM BEGINNING ADOPTED ROUTE SODA BAY TO THE JUNCTION OF ROUTES 281 AND 20	MIDDLE MILE BROADBAND	\$2,000,000	\$0	\$283,669	\$2,283,669	PAED	09/30/2024	12/30/2025
01-0M23U	OTHER STATE FUNDS	FINCK, BRIAN T	281	14/17	LAK-281 Broadband Middle Mile	IN LAKE COUNTY NEAR KELSEYVILLE ON ROUTE 29 FROM ROUTE 281 TO ROUTE 175 AND NEAR CLEARLAKE RIVIERA ON ROUTE 281 FROM 0.1 MILE SOUTH OF KONOCTI BAY ROAD TO ROUTE 29		\$0	\$0	\$717,542	\$717,542	PAED	06/28/2024	12/30/2025
01-0E081	SHOPP	GOPANA, KIRAN K	VAR	0/0	Morrison, Robinson & Kelsey Creek	IN LAKE COUNTY AT VARIOUS LOCATIONS	Widen Morrison (020) and Robinson Creek Bridges (029) and replace Kelsey Creek Bridge (175).	\$9,447,000	\$358,000	\$535,759	\$10,340,759	CONST	10/19/2021	12/31/2024

Field Descriptions for RTPA CT Milestones Reports

Footnote	Column	Description
a)	Program	The funding source for the project.
	LOCAL ASSISTANCE	This funding comes from various Federal and State programs specifically designed to assist the transportation needs of local agencies.
	MAINTENANCE	Highway maintenance is the preservation, upkeep, and restoration of the roadway structures as nearly as possible in the condition to which they were constructed.
	OTHER STATE FUNDS	Miscellaneous State funds.
	OTHER-LOCAL	Miscellaneous Local funds.
	PLANNING	During the PID phase (see below) prior to the project being programmed into either SHOPP or STIP.
	SAFE ROUTES	Safe Routes to Schools- Part of the Active Transportation and Complete Streets Program
	SHOPP	State Highway Operation and Protection Program - The SHOPP consists of safety projects and preservation projects necessary to maintain and preserve the existing State Highway System.
	SHOPP MINOR A	A SHOPP project that has a construction capital limit between \$291,001 and \$1,250,000.
	SHOPP MINOR B	A SHOPP project that has a construction capital limit of \$291,000 or less.
	STIP	State Transportation Improvement Program - The STIP primarily consists of capacity enhancing or increasing projects, but it can also include local road rehabilitation projects.
b)	Current Phase	The stage of progress of the project.
	PID	Project Initiation Documents - Establishes a well-defined purpose and need statement, proposed project scope tied to a reliable cost estimate and schedule. Prior to the project being programmed.
	PAED	Project Approval and Environmental Document - Complete detailed environmental and engineering studies for project alternatives (as needed); approve the preferred project alternative.
	PSE	Plans, Specifications and Estimate - Conduct detailed project design; prepare and advertise project contract.
	CONST	Period from approval of the construction contract to final acceptance and payment of the work performed by the contractor. There may be a seasonal delay between approving the contract and the beginning of actual construction.
	CLOSE-OUT	Post-construction (close-out) projects are not included in this report. You may see crews completing work related to environmental mitigation and monitoring for a few years after construction.



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
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EXECUTIVE COMMITTEE (DRAFT) MEETING MINUTES

Tuesday, February 13, 2024

Location: Large Conference Room
225 Park Street
Lakeport, California

Present

Stacey Mattina, City Council Member, City of Lakeport
Russell Perdock, City Council Member, City of Clearlake
Moke Simon, Supervisor, County of Lake

Also Present

Lisa Davey-Bates, Executive Director, Admin. Staff – Lake APC
Nephele Barrett, Planning Staff – Lake APC
Alexis Pedrotti, Admin. Staff - Lake APC
Charlene Parker, Admin. Staff - Lake APC
Jesus Rodriguez-Garcia, Admin. Staff - Lake APC
Maura Twomey, Executive Director - Regional Analysis and Planning Services
Diane Eidam, Staff - Regional Analysis and Planning Services

1. Call to Order/Roll Call

The meeting was called to order at 3:03 pm. Members present: Mattina, Perdock, Simon –
Absent: None.

2. Public Input

Stacey asked for any public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda but there was none.

3. CLOSED SESSION - Pursuant to Government Code Section 54957 – (b)(1): Personnel Employment – Procurement Process for Professional Services for Administrative and Planning Services (RAPS). Any public reports of action taken under this item in closed session will be made in accordance with Govt. Code sections 54957.1

Lisa introduced Maura Twomey and Diane Eidam from Regional Analysis and Planning Services (RAPS), stating that Lake APC staff would leave the room to allow Executive Committee members to speak to the consultants about the upcoming procurement process for staffing services to the Lake APC.

Lake APC Staff exited the room @ 3:05 p.m.

Lake APC Staff re-entered @ 3:30 p.m.

Stacey reported that there was no reportable action from the meeting with the consultants.

4. Approval of September 13, 2023 Minutes

Director Perdock made a motion to approve the September 13, 2023 Minutes. The motion was seconded by Director Simon. Ayes (3)-Directors Mattina, Perdock, Simon; Noes (0); Abstain (0); Absent (0).

5. Discussion of RuralREN (Regional Energy Network)

Lisa reported on the Rural Regional Energy Network (RuralREN), which covered challenges such as disagreements on performance, proposed changes in program administration, and the intricacies of the various petitions for modification and responses to those petitions that had been submitted to the California Public Utilities Commission (CPUC).

6. Discussion and Recommended Approval of the FY 2024/25 Local Transportation Fund (LTF) Estimate

Alexis reported on the FY 2024/25 Local Transportation Fund (LTF) Estimate centered around financial planning the upcoming budget. Alexis gave an overview of the LTF estimate, which had experienced a decrease of 5.88% from the previous estimate. This decrease represented a projected reduction in funding, amounting to \$100,750, bringing the LTF estimate down to \$1,612,679. The committee had previously adopted a conservative approach to budgeting to mitigate the impact of financial fluctuations and unpredictable economic situation. Despite the decrease, the staff recommended maintaining the estimate at \$1.6 million for the upcoming year, striving to find the balance between conservatism in budgeting and the necessity to support transit operations. Lisa noted that considering past financial patterns and current projections, she felt that the LTF estimate would be both realistic and sufficient to meet the needs of the transit services.

Director Perdock made a motion to have the LTF Fund Estimate to remain at \$1,600,00 and to approve adjustments as needed. The motion was seconded by Director Simon. Ayes (3)-Directors Mattina, Perdock, Simon; Noes (0); Abstain (0); Absent (0).

7. Discussion and Recommended Revision to Lake APC Joint Powers Agreement

Lisa Davey-Bates introduced the idea of potentially revising the Lake APC Joint Powers Agreement, with a consideration to amend the agreement to address challenges in filling member-at-large positions. She noted that if the total number of member-at-large positions was reduced from two to one, it would decrease the overall membership to seven and reduce the quorum requirement to four members. This change was proposed to alleviate difficulties in achieving quorum due to unfilled member-at-large seats and to streamline decision-making processes. Lisa highlighted the historical context of the member-at-large positions and their impact on meeting quorum requirements under the Brown Act, which mandates a quorum to be present in one location. By reducing the number of these positions, the Lake APC hoped to mitigate challenges associated with filling these roles. The Executive committee members offered to reach out to find new board members but if unsuccessful, there may need to be a reduction in board member positions to ensure a quorum is present.

Director Simon made a motion to make a recommendation to the Lake APC board of directors to amend the Lake APC Joint powers Agreement to reduce the number of Member-at-Large positions to one, thereby reducing the total membership to seven, and reducing the number of members needed for a quorum during Board meetings. The motion was seconded by Director Perdock and carried unanimously. Ayes (3)-Directors

Mattina, Perdock, Simon; Noes (0); Abstain (0); Absent (0).

8. Reports/Information

Director Simon reported on the timeline and funding that had been secured through the Housing and Community Development program. Director Simon expressed concern about a bus stop location and accessibility at the Housing Development. It was unknown if there needed to be permits for a new bus stop, due to a bus stop already being present prior to the construction. James mentioned that he would investigate if a new bus stop would be feasible.

Lisa introduced the idea of creating a Transit Productivity Committee (TPC), which would focus on transit issues and performance. This would include evaluating the performance of different transit routes, discussing policies relevant to transit services (such as codes of conduct and bike/scooter policies), and addressing financial challenges facing transit operations. Alexis noted a distinction between the roles of the Area Planning Council (APC) and the Local Transportation Authority (LTA), suggesting that the committee would fall under the purview of the APC due to its focus on regional transportation planning and funding allocation.

9. ADJOURNMENT

The meeting was adjourned at 4:11 p.m.

Respectfully Submitted,

DRAFT

Jesus Rodriguez-Garcia
Administrative Assistant