



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) AGENDA

Wednesday, March 13, 2024
9:00

Primary Location: City Council Chambers
225 Park Street, Lakeport, California

Alternate Conference Location:
Caltrans-District 1
1656 Union Street
Eureka, California

Zoom Login:

Dial-in number: 1 (669) 900-6833 / Meeting ID: 865 8761 0874 # Passcode: 446220

(Zoom link provided to the public by request.)

Public comments will be accepted in person and through teleconference during the meeting on any agenda item when public comment is invited by the Chair.

1. Call to Order/Roll Call
2. Adjourn to Policy Advisory Committee

PUBLIC EXPRESSION

3. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the agenda

CONSENT CALENDAR

4. Approval of February 14, 2024 Minutes

REGULAR CALENDAR

5. Public Hearing: Unmet Transit Needs for Fiscal Year 2024/25 *(Sookene)*

RATIFY ACTION

6. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council
7. Consideration and Adoption of Recommendations of Policy Advisory Committee

REPORTS

8. Reports & Information:
 - a. Lake APC Planning Staff
 - i. Planning Projects *(Speka)*
 - ii. Miscellaneous
 - b. Lake APC Administration Staff
 - i. Next Meeting Date – **April 10, 2024** *(Lower Lake)*
 - ii. RuralREN Update *(Davey-Bates)*

- iii. Miscellaneous
- c. Lake APC Directors
- d. Caltrans
 - i. SR 29 Project Update (*Pimentel*)
 - ii. Lake County Project Status Update (*Ablstrand*)
 - iii. Miscellaneous
- e. Rural Counties Task Force
 - i. Next Meeting Date – **March 15** (*Teleconference*)
- f. California Transportation Commission
 - i. Next Meeting Date – **March 21 – 22** (*San Jose*)
- g. California Association of Councils of Governments (CalCOG)
 - i. CDAC Meeting – (*TBD*)
 - ii. CalCOG Board of Directors Meeting – **March 15** (*Virtual*)
- h. Miscellaneous

INFORMATION PACKET

- 9. a) 1/18/24 Lake TAC Minutes

ADJOURNMENT

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Area Planning Council office at (707) 263-7799, at least 5 days' notice before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendized, Lake County/City Area Planning Council may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: March 7, 2024

Attachments:

Agenda Item #4 – 2/14/24 Lake APC Draft Minutes

Agenda Item #5 – Staff Report, Reso, Notice, Unmet Needs & Definitions

Agenda Item #8ai – Staff Report

Agenda Item #8dii – LC Project Status Update

Information Packet – #9 a) 1/18/24 Lake TAC Minutes



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LAKE COUNTY/CITY AREA PLANNING COUNCIL (APC) (DRAFT) MEETING MINUTES

Wednesday, February 14, 2024

Location: Lake Transit Authority

9240 Highway 53

Lower Lake, California & Zoom

Present

Bruno Sabatier, Supervisor, County of Lake
Moke Simon, Supervisor, County of Lake
Stacey Mattina, City Council Member, City of Lakeport
Russ Cremer, City Council, City of Clearlake
Russell Perdock, Council Member, City of Clearlake

Absent

Kenneth Parlet, Council Member, City of Lakeport

Also Present

Lisa Davey-Bates, Executive Director – Lake APC
James Sookne, Program Manager – Lake APC
Charlene Parker, Admin Staff – Lake APC
Michael Villa, Planning Staff – Lake APC
Jesus Rodriguez-Garcia, Admin Staff – Lake APC

Attending via Zoom

Tatiana Ahlstrand - Caltrans District 1 (Policy Advisory Committee)
Nephele Barrett, Planning Staff – Lake APC
Sheri Rodriguez – Caltrans District 1
Alexis Pedrotti, Admin Staff – Lake APC
John Speka, Planning Staff – Lake APC

1. Call to Order/Roll Call

2. Adjourn to Policy Advisory Committee

Chair Mattina adjourned the Policy Advisory Committee (PAC) at 9:07 a.m. to include Caltrans District 1 staff and allow participation as a voting member of the Lake APC. It was determined that a quorum was not present, therefore any items that required action would be delayed.

Chair Mattina announced that Director Sabatier was behind schedule and asked staff what non-voting agenda items she could address until a quorum was present. Lisa proposed agenda item number 7, the report from the Executive Committee Meeting.

7. Report from the Executive Committee Meeting

7a. Discussion of Rural REN (Regional Energy Network)

Lisa presented a report from the Executive Committee meeting, with an update on the Rural REN and the LTF estimate. The conversation highlighted the challenges and disagreements within the Rural REN, particularly around the program administrator role and subsequent filings for modifications, underscoring a significant divide and operational delays. Lisa revealed it was a complex situation involving multiple stakeholders. Unfortunately, the recent setbacks have resulted in delays while they wait for a decision by the California Public Utilities Commission (CPUC) before taking further action.

Director Sabatier joined the meeting at 9:17am.

7b. Discussion of the FY 2024/25 Local Transportation Fund (LTF) Estimate

Lisa reported that there were further decreases in revenues expected for the upcoming fiscal year. This decrease prompted the Executive Committee to carefully consider the realities of the current trend to align with current financial uncertainties. Moving into the Fiscal Year 2024-25, based on the analysis, a 5.88% decrease was anticipated. Staff, after reviewing all options and considering the impact on revenues, recommended maintaining the estimate at \$1.6m for the 2024-25 Fiscal Year, emphasizing the possibility of mid-year adjustments based on actual revenue trends.

Additionally, Alexis mentioned that at the close of the Fiscal Year 2022-23, unallocated LTF revenues totaling \$329,262 were available to be added to the apportionment for the upcoming budget year, providing a slight relief to the overall reduction in revenues.

7c. Discussion and Recommended Revision to Lake APC Joint Powers Agreement

Lisa provided a brief history of the formation of the agency, and how the overall number of board members had increased over the years, highlighting the fact that originally there was only Member-at-Large position, but that number increased from one to two members. Lisa proposed reducing the number of at-large member positions from two to one, which would decrease the Board's size from eight to seven members. This was intended to minimize tie votes and lower the quorum needed for meetings. Challenges in recruiting at-large members (as well as their alternates) were reasons to consider this proposal. Lisa included efforts to involve tribal governments in the council, suggesting their participation could enhance diversity and inclusiveness. The board viewed this proposal as a preliminary discussion point, with no actions decided upon at the meeting.

7d. Procurement Process for Professional Services for Administrative and Planning Services

Director Mattina gave a report from the Executive Committee explaining that the board was pleased with the procurement meeting and that the process would continue.

3. Election of officers – Chair and Vice-Chair, Member-at-Large Vacancy and Standing Committees – Executive Committee and California Association of Councils of Governments (CalCOG)

Lisa announced that every year in January the Election of Officers is held to elect/reelect Board membership. Chair Mattina opened the discussion and offered any nominations for Chair.

*Director Cremer nominated Director Stacey Mattina for the Lake Area Planning Council **Chair** position for the 2024 calendar year, and Director Mattina accepted. The motion was seconded by Director Sabatier and carried unanimously.*

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

Lisa stated that the next position to be filled was the Vice-Chair position. Lisa noted that Director Simon was currently serving in that position.

*Director Cremer nominated Director Moke Simon for the Lake Area Planning Council **Vice-Chair** position for the 2024 calendar year, and Director Simon accepted. The motion was seconded by Director Perdock and carried unanimously.*

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

Lisa announced the nominations for the Executive Committee and opened the floor to any nominations. Directors Mattina, Simon, and Perdock were introduced as the current Executive Committee members. They expressed interest in remaining in their positions. The Executive Committee membership was agreed upon by all members in attendance, and Chair Mattina closed the nominations.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

Lisa announced the nominations for the CalCOG members were currently Director Cremer, agreed to continue being the CalCOG delegate, and Director Sabatier who also agreed to continue in the role as the CalCOG alternate.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

PUBLIC EXPRESSION

- 4. Public input on any item under the jurisdiction of this agency, but which is not otherwise on the agenda**

CONSENT CALENDAR

- 5. Approval of February 14, 2024, Draft Minutes**
- 6. Approval of Social Services Transportation Advisory Council (SSTAC) Roster**

Director Simon made a motion to approve the Consent Calendar, as presented. The motion was seconded by Director Sabatier and carried unanimously

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ablstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

REGULAR CALENDAR

- 7. Discussed earlier in meeting.**

8. Discussion and Recommended Approval of the 2024 Title VI Program

James presented the Lake Area Planning Council's 2024 Title VI Program, which involved updating the Council's compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the Department of Transportation's (DOT) implementing regulations. This legislation prohibits discrimination on the basis of race, color, and national origin, including the denial of meaningful access for limited English proficient (LEP) persons, in any program or activity receiving Federal financial assistance.

Since Lake APC distributes Federal Transit Administration (FTA) funds to the Lake Transit Authority, it is required to comply with Title VI and DOT's regulations. FTA mandates that all direct and primary recipients, including sub-recipients like Lake APC, document their compliance by submitting a Title VI Program to their FTA regional civil rights officer once every three years or as directed by FTA. This program must be approved by the recipient's Board of Directors or appropriate governing entity before submission to FTA.

The Lake APC's Title VI Program, first adopted on August 13, 2014, and subsequently updated on December 13, 2017, and December 9, 2020, was now due for its three-year update. Staff reviewed the most current Census data and incorporated it into the updated 2024 Lake APC Title VI Program. The updated data showed minimal differences from the 2020 program, indicating no need for Lake APC to change any practices or policies.

Director Simon made a motion to approve the 2024 Title VI Program. The motion was seconded by Director Cremer and carried unanimously.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

9. Discussion and Recommended Approval of the Carbon Reduction Program Policy

Michael Villa presented the Carbon Reduction Program (CRP) Policy/Application Requirements which is a federally funded initiative, supported by the Infrastructure Investment and Jobs Act (IIJA). In total the bill allocates \$6.4 billion to reduce on-road transportation CO2 emissions, aiming for net zero emissions by 2050. The program, which runs from 2022 to 2026, is divided into 65% Local CRP and 35% State CRP based on 2020 census data. Lake APC, responsible for the Lake County region, will use a competitive process to fund projects that align with key pillars: bicycle and pedestrian infrastructure, rail and transit initiatives, and zero-emission vehicle infrastructure. Eligible applicants include cities, counties, tribal governments, transit agencies, and non-profits within Lake County, excluding for-profit organizations. Projects must initially be funded by recipients, with eligible expenses reimbursed upon request. To qualify, projects must address carbon emission reductions and meet one or more of the specified pillar categories, requiring an 11.47% local match of non-federal funds.

Director Sabatier made a motion to approve the Carbon Reduction Program Policy. The motion was seconded by Director Simon and carried unanimously.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock Simon, Cremer, Mattina, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

10. Discussion of 2024/2025 Draft Overall Work Program and Proposed Approval to Forward to Caltrans for Review and Comment

Lisa noted that the draft Overall Work Program would be due to Caltrans on March 1st, and

because of the way the Board meeting schedule fell with the development of the draft OWP, it was recommended that the Board allow staff to provide it Caltrans for their review and comment before the Board would actually see the document. Lisa assured the Board that the draft OWP would be presented to the Board in the next month or two, but recommended it give APC the authorization to submit the information in a timely manner to meet deadlines set by Caltrans.

Director Sabatier made a motion that Council Members to authorize staff to release the 2024/25 Draft Overall Work Program to Caltrans after Lake TAC for review and comment as presented on the Regular Calendar. The motion was seconded by Director Perdock and approved by unanimously.

Roll Call Vote: Ayes (6)-Directors Sabatier, Perdock, Simon, Cremer, Mattina, Tatiana Ahlstrand (PAC), Noes (0); Abstain (0); Absent (1) Parlet

RATIFY ACTION

11. Adjourn Policy Advisory Committee and Reconvene as Area Planning Council

Chair Mattina adjourned the Policy Advisory Committee at 10:02 a.m. and reconvened as the APC.

12. Consideration and Adoption of Recommendations of Policy Advisory Committee

Director Sabatier made a motion to adopt the recommendations of the Policy Advisory Committee and reconvene as the APC. The motion was seconded by Director Simon and carried unanimously.

Roll Call Vote: Ayes (5)-Directors Sabatier, Perdock, Simon, Cremer, Mattina, Noes (0); Abstain (0); Absent (1) Parlet

REPORTS

13. Reports & Information

a. Lake APC Planning Staff

i. Planning Projects

John presented the Wildfire Evacuation and Preparedness Plan, initiated with a sole proposal from The Resiliency Initiative. Staff is moving forward with a sole-source procurement and the formation of a Technical Advisory Group. For Sustainable Transportation Planning Grants, Lake APC is applying for funds to conduct a Tribal Transportation Needs Study to better prioritize and collaborate on tribal transportation projects and to reapply for funding to develop a regional Zero Emission Vehicle infrastructure plan. Through the Safe Streets and Roads for All (SS4A) initiative, Lake APC secured funds to update Local Road Safety Plans across three jurisdictions, ensuring alignment with SS4A's safety action plans in collaboration with FHWA. Additionally, Lake APC, in partnership with the City of Clearlake, is preparing a RAISE grant application to finance the Dam Road Roundabout project, aiming to leverage federal infrastructure bill funds that do not require matching by rural disadvantaged communities, potentially freeing up previously reserved RTIP funds for other projects.

ii. Miscellaneous

Director Sabatier raised concerns about road safety, noting an increase in fatalities involving both pedestrians and motorists. The staff proposed reevaluating the priority of ongoing projects to address urgent safety needs more effectively. Despite existing efforts, it was acknowledged that more could be done to prevent accidents and enhance road safety, suggesting a need for a more targeted discussion on high-risk areas and potential safety

improvements.

Lisa discussed collaborations with Caltrans, specifically mentioning the initiation of a Project Initiation Document for the Highway 53 corridor, aimed at addressing high accident rates through quick improvements. This is part of a broader strategy to enhance safety and operations across the region, including federal grant applications to support the Highway 29 Konocti Corridor Project. Nephela proposed utilizing the SS4A plan to track accident history and establish a task force comprising multiple agencies.

Director Simon emphasized the need for visibility improvements and safety for pedestrians, such as public messaging on appropriate clothing for visibility and the consideration of infrastructure improvements like under-road passages.

b. **Lake APC Administration Staff**

i. Next Meeting Date – March 13, 2024 (Lakeport)

ii. Miscellaneous

c. Lake APC Directors

d. **Caltrans**

*i. **SR 29 Project Update:***

Tatiana reported that the North STIP hearing took place, with anticipation for the adoption of the 2024 STIP at the upcoming March CTC meeting.

*ii. **Lake County Project Status Update:***

Tasha offered to take any questions with the spreadsheet that was provided in the packet. Lisa suggested that a map in lieu of a long, detailed spreadsheet might be easier for the Board to read and pinpoint actual project locations.

*iii. **Miscellaneous:***

Tatiana introduced staff member, Jerome Washington, who will be working on the Tribal Transportation Summit scheduled for the spring. She also announced that Caltrans had hired a full-time transit planner, set to join the team on April 2nd. Lastly, she noted an HM4 interactive platform is going to be rolled out to address short-term safety concerns.

e. **Rural Counties Task Force**

i. Next Meeting Date – March 15

f. **California Transportation Commission**

i. Next Meeting Date – March 21 – 22

g. **California Association of Governments**

i. Next CDAC – February 29, 2024

ii. CalCOG Board of Directors – March 15

h. **Miscellaneous**

None.

ADJOURNMENT

The meeting was adjourned by Chair Mattina at 10:26 a.m.

Respectfully Submitted,

DRAFT

Jesus Rodriguez-Garcia, Administrative Assistant



LAKE COUNTY/CITY AREA PLANNING COUNCIL

STAFF REPORT

TITLE: 2024/25 Unmet Transit Needs Finding

DATE PREPARED: March 7, 2024

MEETING DATE: March 13, 2024

SUBMITTED BY: James Sookne, Program Manager

BACKGROUND:

Lake APC has been conducting formal Unmet Transit Needs processes since 2014. The purpose is to identify priority transit needs for transit dependent or transit disadvantaged populations within Lake County. It assists the APC and LTA in determining how to best use the limited transit funding available to the region.

The process is a requirement of the Transit Development Act (TDA) prior to a region using any Local Transportation Funds (LTF) for streets and roads purposes. Although the APC does not allocate any LTF funds for streets and roads purposes, the process is still considered useful as a means of identifying potential transit needs in the region as well as analyzing opportunities for Lake Transit Authority (LTA) to meet those needs if feasible. The Unmet Transit Needs Process also meets TDA requirements calling for annual public input opportunities for transit dependent or transit disadvantaged persons within the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC).

Also, in 2014, the definitions for “unmet transit need” and “reasonable to meet” were adopted by the Lake APC Board, pursuant to TDA requirements. The definitions approved by the APC are shown in the attachments to this report.

The current Unmet Needs Process began at the January meeting of the SSTAC, where the 23/24 list of unmet needs was reviewed and a list of potential unmet transit needs was developed.

The TDA requires that the Unmet Needs Process include a public hearing to provide the opportunity for citizen participation. At this hearing, the public may comment on and suggest additions to the list of potential unmet needs. The APC must then make a finding that either:

- a) The testimony *includes* “unmet transit needs” according to the APC’s adopted definition, and those needs are directed to the APC and LTA staff for analysis and further review by the SSTAC; or
- b) The testimony *does not* include any “unmet transit needs” according to the adopted definition. Therefore, there are no unmet transit needs found for fiscal year 2024/25, and the annual process is concluded.

If the first finding is made, those needs meeting the definition of “unmet transit needs” will be further assessed by staff and reviewed by the SSTAC. Based on this analysis and a recommendation for the SSTAC, the APC will, at a later meeting, make a finding to determine if any of the needs are “reasonable to meet.” If needs are eventually found reasonable to meet, they will then become part of the budgeting process.

ACTION REQUIRED:

1. Make a finding that proper notice of meeting has been provided (30-day notice published in the Record Bee 2/9/2024).
2. Receive staff report.
3. Open public hearing.
4. Receive public comment.
5. Close public hearing.
6. Make one of the two findings shown above, using the attached adopted definitions.

ALTERNATIVES: None identified.

RECOMMENDATION: Staff recommends that the public hearing take place to allow testimony and that the APC Board make a finding to determine whether the prepared list contains unmet needs.

Lake County Publishing
Lake County Record-Bee
2150 S. Main St., PO Box 849
Lakeport, CA 95453
(707) 263-5636
advertising@record-bee.com

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LAKE COUNTY / CITY AREA PLANNING COUNCIL
367 NORTH STATE STREET, STE 204
UKIAH, CA 95482

**Affidavit of Publication
STATE OF CALIFORNIA
County of Lake**

I, Molly E. Lane, being first duly sworn, depose and say: That at and during all the dates and times herein mentioned I was, and now am the legal clerk of the Lake County Record-Bee, a newspaper published for the dissemination of local or telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and which is, and has been, established, printed and published at regular intervals, to-wit: Daily (except Sunday and Monday) in the City of Lakeport, County and State aforesaid, for more than one year preceding the date of the publication below mentioned, a newspaper of general circulation, as that term is defined by Section 6,000 et al. of the Government Code of the State of California, and is not and was not during any said times, a newspaper devoted to the interests or denomination, or for any members of such classes, professions, trades, callings, races or denominations.

That at, and during all of said dates and times herein mentioned, affiant had and now has knowledge and charge of all notes and advertisements appearing in said newspaper; that the notice of which the annexed is printed copy, was published each week in the regular and entire issue of one or more number of the said newspaper during the period and times of publication thereof, to-wit:

For 1 issue published therein on the following date, viz: 02/09/2024;

that said notice was published in said newspaper proper and not in a supplement; that said notice, as so published, was set in type not smaller than nonpareil, and was preceded with words printed in black face type not smaller than nonpareil, describing and expressing in general terms the purport and character of said notice, as fully appears from the exact copy of said notice, which is hereto annexed as aforesaid.

Executed this 7th day of March, 2024 at Lakeport, California. I hereby declare under penalty of perjury that I have read the foregoing and that it is true and correct.



Molly E. Lane, Legal Clerk

Legal No. **0006807123**

NOTICE OF PUBLIC HEARING
NOTICE IS HEREBY GIVEN that the Lake County/City Area Planning Council (APC) will meet on Wednesday, March 13, 2024, at 9:00 a.m. or as soon thereafter as possible, at the Lakeport City Council chambers, to consider the following item. Agendas and meeting materials will be posted to APC's website at <http://www.lakeapc.org/>.

Public Hearing – Unmet Transit Needs

At this hearing, the APC will consider a list of potential unmet transit needs that has been developed by the Social Services Transportation Advisory Council. The APC will determine if the list contains any “unmet transit needs,” consistent with the adopted definition. Any of the needs that meet the definition will then undergo further analysis, the findings of which will be presented at a future public hearing.

The purpose of this public hearing is to allow the public opportunity to comment on and/or suggest additions to the list of potential unmet transit needs prior to APC action. For further information, please contact the APC office at 707-234-3314.

Lisa Davey-Bates
Executive Director

**Adopted Definitions for the
Unmet Transit Needs Process
Approved by the APC 12/10/14**

Unmet Transit Need: Whenever a need by a significant number of people to be transported by moderate or low cost transportation to specific destinations for necessary purposes is not being satisfied through existing public or private resources.

Reasonable to Meet: It is reasonable to meet a transit need if all of the following conditions prevail:

- Funds are available, or there is a reasonable expectation that funds will become available. This criterion alone will not be used to determine reasonableness.
- Benefits of services, in terms of number of passengers served and severity of need, justify costs
- With the added service, the transit system as a whole will be capable of meeting the Transportation Development Act fare revenue/operating cost requirements
- Transit services designed or intended to address an unmet transit need shall not duplicate transit services currently provided either publicly or privately
- The claimant that is expected to provide the service shall review, evaluate and indicate that the service is operationally feasible, and vehicles shall be currently available in the marketplace

Lake Transit Authority
FY 24/25 Potential Unmet Transit Needs
Developed by the Social Services Transportation Advisory Council
January 22, 2024

- 1. Eastbound service to Spring Valley.** Currently, there is no service east of SR 53.
- 2. Eastbound service, allowing people to connect with service to the Sacramento area.** Currently, the closest connection is at the Cache Creek Casino.
- 3. Non-Emergency Medical Transportation in outlying areas.** This would serve areas beyond one mile from fixed routes, and vehicles need to include wheelchair lifts.
- 4. Non-Emergency Medical Transportation to out of county locations.** This is needed for both adults and children. There is a particular need for transport to Santa Rosa and San Francisco.
- 5. Fixed route service on Sundays.** Another frequently noted need subject to funding availability.
- 6. NEMT after normal business hours.** Instances in which a need for non-emergency transport arises outside of normal service hours.
- 7. Individualized, flexible transportation to meet the transportation needs of seniors, persons with disabilities, or low-income persons who are unable to utilize the existing public transportation system.** An on-demand type of service (i.e., Uber, Lyft) for people to use for non-medical trips.
- 8. Earlier service to Ukiah for medical appointments, criminal justice appointments, and courses at Mendocino College.** The existing fixed route service to Ukiah doesn't allow riders to attend early morning medical or criminal justice appointments or early classes at Mendocino College.



LAKE COUNTY/CITY AREA PLANNING COUNCIL TECHNICAL ADVISORY COMMITTEE STAFF REPORT

TITLE: Current or Proposed Planning Projects

DATE PREPARED: March 7, 2024

MEETING DATE: March 13, 2024

SUBMITTED BY: John Speka, Senior Transportation Planner

BACKGROUND: Below is a summary of current or potential projects and grant opportunities staff has been monitoring:

Wildfire Evacuation and Preparedness Plan- After completing the procurement process, an official kick-off meeting was held with the consulting firm (The Resiliency Initiative, or TRI) in mid-February. Initial tasks were discussed such as overall timeframes and the formation of the project's Technical Advisory Group (TAG). A list of potential members are currently being contacted and the first meeting will be scheduled for April 4, in Lakeport.

Safe Streets and Roads for All (SS4A)- As reported in January, Lake APC was awarded funds to have updates prepared for the Local Road Safety Plans (LRSPs) of each of the region's three jurisdictions. The updates will be designed to ensure that all requirements can be met for "safety action plans," which will ultimately be needed for the capital grant component of the SS4A program for agencies interested in applying in upcoming cycles. A kick-off meeting with program representatives at FHWA is scheduled for April 9 and will determine the next steps involved for the LRSP updates. Once a grant agreement is entered into between FHWA and Lake APC, staff will have an RFP prepared to obtain consulting services for the project.

Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program- Lake APC partnered with Caltrans District 1 and the City of Clearlake to complete an application to fund the construction phase of the Dam Road Roundabout project. The request was for \$11.5 million covering Construction, Construction Support and Contingency. If successful, the funding would be able to replace RTIP funds currently reserved for the project. Award announcements will be made in late June.

Rural Planning Assistance (RPA) Discretionary Grant Program- The RPA Discretionary Grant Program is funded by excess (unexpended) RPA funds in a given fiscal year (typically on an annual basis), and provides money for small planning projects in rural regions. This year, just over \$500,000 will be available statewide for the program. Lake APC will be applying for approximately \$50,000 to fund a public outreach effort for the City of Clearlake as a means of receiving input on potential pedestrian and bicycle safety projects along the SR 53 corridor. Public engagement will be an important component of any future applications to fund larger capital projects in this area. These can include a bicycle/pedestrian overcrossing of SR 53, or other projects involving safe crossings along the corridor. Currently, the City has requested funds through the Overall Work Program (OWP) to fund an outreach effort. These OWP funds could be put to other uses in the event of a successful application through the RPA Discretionary program.

ACTION REQUIRED: None, informational only

ALTERNATIVES: None

RECOMMENDATION: None, informational only

Past Due		Due in 3 Months		Complete		CT Milestone Report - Lake County - February 10, 2024															
District	Project ID	Project Number	Program ^a	Project Manager	County	Route	Post Mile start/end	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Estimate	Current Phase ^b	Program Project	Project Approval & Environmental Document (PA&ED)	Right-of-Way Certification (RW Cert)	Ready to List (RTL)	Begin Construction	End Construction
01	0114000043	01-29811	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	Lake 29 Expressway - Safety	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	Improve Curve and Upgrade Shoulders	\$42,451,000	\$12,122,000	\$354,716	\$54,927,716	CONST	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/02/2019	11/06/2024
01	0114000044	01-29821	STIP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 STIP	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	LAK-29 CHILD STIP	\$23,757,000	\$4,866,000	\$113,271	\$28,736,271	CONST	07/01/1998	11/30/2016	03/06/2019	05/06/2019	12/02/2019	02/01/2025
01	0116000114	01-0G000	SAFE ROUTES	BUCK, JENNIFER L	LAK	029	4.15/5.14	Middletown Path	IN LAKE COUNTY IN MIDDLETOWN FROM RANCHERIA ROAD TO CENTRAL PARK ROAD	CONSTRUCT MULTI-USE PATH	\$0	\$0	\$326,763	\$326,763	CONST	04/08/2016	07/11/2019	12/28/2021	02/08/2022	06/01/2022	01/03/2024
01	0117000227	01-0H470	SHOPP MINOR B	COONROD, CAREN E	LAK	020	10.9/11.4	(MNRB 0H470) Pomo Way Intersection Lighting	IN LAKE COUNTY NEAR NICE FROM 0.3 MILE WEST TO 0.3 MILE EAST OF POMO WAY	INSTALL INTERSECTION LIGHTING	\$168,000	\$12,000	\$119,244	\$299,244	CONST		02/26/2019	12/17/2021	02/08/2022	07/13/2022	02/01/2024
01	0118000078	01-29841	STIP	PIMENTEL, JEFFREY L	LAK	029	23.6/26.9	LAK 29-KONOCTI CORRIDOR 2A	IN LAKE COUNTY NEAR LOWER LAKE ON ROUTE 29 FROM 3.3 MILES NORTH OF JUNCTION 29/53 TO 1.0 MILE SOUTH OF JUNCTION 29/281	CONSTRUCTION 4-LANE EXPRESSWAY	\$54,500,000	\$19,505,000	\$14,991,667	\$88,996,667	PSE	07/01/1998	11/30/2016	12/01/2026	12/15/2026	07/01/2027	12/01/2030
01	0118000079	01-29831	STIP	PIMENTEL, JEFFREY L	LAK	029	26.1/29.1	LAK-29 KONOCTI CORRIDOR 2B	IN LAKE COUNTY NEAR KELSEYVILLE ON ROUTE 29 FROM 1.8 MILES SOUTH TO 1.2 MI NORTH OF JUNCTION 29/281 & ON ROUTE 281 FROM JUNCTION 29/281 TO 0.3 MI WEST OF JUNCTION 29/281	CONSTRUCT 4-LANE EXPRESSWAY	\$51,900,000	\$40,571,000	\$15,126,282	\$107,597,282	PSE	07/01/1998	11/30/2016	12/01/2026	12/15/2026	07/01/2027	12/01/2030
01	0118000117	01-0H840	SHOPP	GOPANA, KIRAN K	LAK	020	2/2.8	BLUE LAKES SAFETY	IN LAKE COUNTY ABOUT 6 MILES WEST OF UPPER LAKE FROM 0.6 MILE WEST OF IRVINE AVENUE TO 0.1 MILE EAST OF MID LAKE ROAD	IMPROVE CURVE; WIDEN SHOULDER	\$16,468,000	\$774,000	\$4,444,079	\$21,686,079	CONST	12/05/2018	09/22/2020	11/07/2022	12/16/2022	08/23/2023	12/01/2025
01	0118000125	01-2982U	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 COMBINED	IN LAKE COUNTY NEAR KELSEYVILLE ON RTE 29 FROM 0.6 MI TO 3.7 MILES NORTH OF RTE 281 AND ON RTE 175 FROM SO JCT RTE 29 TO 0.3 MI EAST OF SO JCT RTE 29	CONSTRUCT EXPRESSWAY	\$66,208,000	\$0	\$37,980	\$66,245,980	CONST	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/02/2019	11/06/2024
01	0118000172	01-0E081	SHOPP	GOPANA, KIRAN K	LAK	VAR	0/0	Morrison, Robinson & Kelsey Creek	IN LAKE COUNTY AT VARIOUS LOCATIONS	BRIDGE RAIL & UPGRADE	\$9,447,000	\$358,000	\$867,219	\$10,672,219	CONST	07/02/2018	06/29/2020	05/19/2021	06/18/2021	10/19/2021	12/31/2024
01	0119000007	01-0J310	SHOPP MINOR B	COONROD, CAREN E	LAK	029	44.6/44.6	LAKEPORT MS OVERLAY	IN LAKE COUNTY NEAR LAKEPORT AT THE LAKEPORT MAINTENANCE STATION	MAINTENANCE STATION OVERLAY	\$265,000	\$0	\$83,457	\$348,457	CONST		06/07/2018	12/20/2021	02/11/2022	07/29/2022	02/01/2024
01	0119000062	01-2983U	SHOPP	MATTEOLI, JAIME C	LAK	029	28.5/31.6	LAK-29 combined mitigation	IN LAKE COUNTY NEAR KELSEYVILLE FROM 0.6 MILE NORTH OF THE JUNCTION OF SR 29/281 TO 0.6 MILE NORTH OF THE JUNCTION OF SR 29/175	ENVIRONMENTAL MITIGATION	\$0	\$0	\$490,010	\$490,010	CONST	01/17/2014	11/30/2016	05/05/2019	05/06/2019	12/30/2019	12/30/2027
01	0119000123	01-0J930	SHOPP	GOPANA, KIRAN K	LAK	029	11.9/23.6	Twin Lakes CAPM	IN LAKE COUNTY NEAR CLEAR LAKE FROM SPRUCE GROVE ROAD TO DIENER DRIVE/ROAD 543	Pavement Class 2 / CAPM	\$25,500,000	\$460,000	\$5,224,957	\$31,184,957	PAED	06/30/2022	06/28/2024	11/03/2025	11/15/2025	02/01/2026	12/01/2027
01	0120000076	01-0G331	SHOPP	FALK-CARLSEN, KARL	LAK	020	5.1/5.8	LAKE 20 Shoulders ENV Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.4 MILE WEST TO 0.3 MILES EAST OF WITTER SPRINGS ROAD	Mitigation	\$100,000	\$0	\$382,819	\$482,819	CONST		04/03/2019	04/07/2020	03/27/2023	11/30/2023	06/02/2029
01	0120000077	01-0F491	SHOPP	FALK-CARLSEN, KARL	LAK	020	5.8/5.8	Bachelor Creek Bridge Mitigation	IN LAKE COUNTY NEAR UPPER LAKE FROM 0.1 MILE WEST TO 0.5 MILE EAST OF BACHELOR CREEK BRIDGE #14-0001	ENVIRONMENTAL MITIGATION	\$0	\$0	\$202,586	\$202,586	CONST		12/17/2018	04/07/2020	07/01/2022	12/07/2022	12/31/2027
01	0120000130	01-0K660	SHOPP	KONOPA, ISRAL J	LAK	020	16.74/18.02	Lucerne Complete Streets	IN LAKE COUNTY IN LUCERNE FROM 0.1 MILE WEST OF MORRISON CREEK BRIDGE TO 0.1 MILE EAST OF COUNTRY CLUB DRIVE	Lucerne Complete Streets Improvements	\$15,756,000	\$794,000	\$10,855,895	\$27,405,895	PAED	05/20/2024	02/22/2027	08/07/2028	08/22/2028	12/11/2028	12/04/2030
01	0121000085	01-0L220	SHOPP	KONOPA, ISRAL J	LAK	029	17.6/18	Lak-29/C St Left Turn Channelization	IN LAKE COUNTY FROM 0.2 MILE SOUTH OF NORTH C STREET-ROAD 141S TO 0.1 MILE NORTH OF C STREET-ROAD 141S	LEFT TURN CHANNELIZATION	\$1,676,000	\$6,000	\$2,363,703	\$4,045,703	PAED	05/19/2022	11/07/2024	07/07/2025	07/22/2025	01/27/2026	12/01/2027
01	0121000088	01-0L260	SHOPP	KONOPA, ISRAL J	LAK	029	31.6/52.5	LAKEPORT CAPM	IN LAKE COUNTY NEAR LAKEPORT FROM 0.5 MILE NORTH OF JUNCTION ROUTE 175 TO JUNCTION ROUTE 20	CAPM	\$38,885,000	\$42,000	\$7,332,287	\$46,259,287	PAED	07/01/2024	02/02/2026	03/01/2027	07/15/2027	02/01/2028	04/15/2030
01	0122000027	01-0L590	SHOPP	KONOPA, ISRAL J	LAK	029	5/5.9	Middletown Safety South	IN LAKE COUNTY AT MIDDLETOWN FROM 0.1 MILE SOUTH OF CENTRAL PARK ROAD TO 0.1 MILE NORTH OF YOUNG STREET	WIDEN AND CHANNELIZE	\$6,319,000	\$305,000	\$8,013,392	\$14,637,392	PAED	06/28/2023	07/01/2025	01/01/2027	02/12/2027	07/01/2027	01/01/2029
01	0122000056	01-0L870	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	0/20.307	LAK-29 MMBN	MIDDLE MILE BROADBAND 20.53 MILES IN LAKE COUNTY NEAR MIDDLETOWN FROM 0.2 MILE SOUTH OF ST HELENA CREEK BRIDGE TO JUNCTION 53 NORTH, LOWER LAKE	MIDDLE MILE BROADBAND	\$0	\$0	\$1,767,215	\$1,767,215	PAED	08/29/2022	06/01/2024	08/01/2024	08/01/2024	12/03/2024	11/01/2026
01	0122000057	01-0L880	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	053	.001/7.42	LAK-53 MMBN	MIDDLE MILE BROADBAND 7.42 MILES IN LAKE COUNTY NEAR CLEARLAKE FROM THE ROUTE 29-53 JUNCTION TO 0.1 MILE SOUTH OF THE ROUTE 20-53 JUNCTION	MIDDLE MILE BROADBAND	\$4,600,000	\$0	\$807,040	\$5,407,040	PAED	08/30/2022	03/15/2024	06/14/2024	06/24/2024	09/30/2024	12/30/2025
01	0122000059	01-0L900	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	020	0/31.593	LAK 3 locations MMBN	MIDDLE MILE BROADBAND 85.34 MILES IN LAKE COUNTY ON VARIOUS ROUTES AT VARIOUS LOCATIONS	MIDDLE MILE BROADBAND	\$0	\$3,000	\$8,461,894	\$8,464,894	PAED	06/08/2022	09/01/2024	08/01/2024	08/01/2024	12/03/2024	11/01/2026
01	0122000126	01-0M230	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	281	14/17	LAK-281 MMBN	MIDDLE MILE BROADBAND 2.95 MILES IN LAKE COUNTY NEAR LAKEPORT FROM BEGINNING ADOPTED ROUTE SODA BAY TO THE JUNCTION OF ROUTES 281 AND 20	MIDDLE MILE BROADBAND	\$2,000,000	\$0	\$747,134	\$2,747,134	PAED	08/29/2022	03/15/2024	06/14/2024	06/24/2024	09/30/2024	12/30/2025
01	0122000135	01-0M310	SHOPP	KONOPA, ISRAL J	LAK	020	R43.9/R44.2	Abbot Mine Curve Improvement	IN LAKE COUNTY ABOUT 15 MILES EAST OF CLEARLAKE OAKS FROM 0.3 MILE EAST OF WALKER RIDGE ROAD TO 0.6 MILE EAST OF WALKER RIDGE ROAD.	CURVE IMPROVEMENT	\$5,942,000	\$46,000	\$5,051,611	\$11,039,611	PAED	08/17/2023	11/17/2025	02/17/2027	04/21/2027	08/24/2027	01/18/2029
01	0123000008	01-0L902	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	175	19.23/19.73	3 LAK County Bridges MMBN	MIDDLE MILE BROADBAND 1.5 MILES IN LAKE COUNTY ON ROUTE 175 AT KELSEY CREEK BRIDGE, ON ROUTE 20 AT MORRISON CREEK BRIDGE AND ON ROUTE 29 AT ROBINSON CREEK BRIDGE	MIDDLE MILE BROADBAND	\$525,000	\$0	\$0	\$525,000	CONST	06/08/2022	09/01/2023	09/01/2023	09/01/2023	09/01/2023	11/01/2026

Past Due		Due in 3 Months			Complete		CT Milestone Report - Lake County - February 10, 2024														
District	Project ID	Project Number	Program ^a	Project Manager	County	Route	Post Mile start/end	Nick Name	Legal Description	Work Description	Capital Construction Estimate	Capital Right-of-Way Estimate	Support Cost Estimate	Total Project Estimate	Current Phase ^b	Program Project	Project Approval & Environmental Document (PA&ED)	Right-of-Way Certification (RW Cert)	Ready to List (RTL)	Begin Construction	End Construction
01	0123000017	01-0M470	SHOPP	KING, ROBERT W	LAK	029	7.4/8.9	Middletown North Safety	IN LAKE COUNTY NEAR MIDDLETOWN FROM 1.1 MILES NORTH OF BUTTS CANYON ROAD TO 0.3 MILE SOUTH OF GRANGE ROAD	WIDEN SHOULDERS AND INSTALL RUMBLE STRIPS	\$9,159,000	\$861,000	\$7,149,572	\$17,169,572	PID	05/17/2024	09/18/2026	12/17/2027	01/19/2028	05/15/2028	12/02/2030
01	0123000032	01-0M570	SHOPP	KONOPA, ISRAL J	LAK	029	31.4/33.7	Bottle Rock Safety	In Lake County near Kelseyville from 1.0 mile South of Bottle Rock Road 515 to 0.7 mile North of Cole Creek Road 515E	SHOULDER WIDENING AND LEFT TURN CHANNELIZATION	\$12,461,000	\$1,239,000	\$11,893,511	\$25,593,511	PAED	03/21/2024	05/25/2026	11/17/2027	12/17/2027	06/27/2028	12/02/2030
01	0123000051	01-0M640	MAINTENANCE	COONROD, CAREN E	LAK	029	R45.1/52.5	LAKEPORT OVERLAY	IN LAKE COUNTY NEAR LAKEPORT FROM PARK WAY OVERCROSSING TO ROUTE 20	OVERLAY	\$4,648,000	\$0	\$298,721	\$4,946,721	CONST		07/26/2023	09/25/2023	11/17/2023	05/01/2024	11/01/2024
01	0123000064	01-0M740	SHOPP MINOR B	COONROD, CAREN E	LAK	029	30.7/30.7	Konocti Wall Treatment	In Lake County near Kelseyville at 0.4 mile south of Route 175	Cover middle and bottom section of the retaining wall with shotcrete.	\$0	\$0	\$118,913	\$118,913	CONST		05/05/2023	07/25/2023	09/12/2023	01/01/2024	05/01/2024
01	0123000093	01-0M920	MAINTENANCE	COONROD, CAREN E	LAK	020	8.87/28.54	Pedestrian Safety Enhancement	IN LAKE COUNTY NEAR UPPER LAKE AND CLEAR LAKE OAKS AT VARIOUS LOCATIONS FROM MAIN STREET TO BUTLER STREET	Pedestrian Safety Enhancement	\$2,500,000	\$0	\$475,430	\$2,975,430	PSE		08/01/2023	12/15/2023	02/12/2024	07/01/2024	11/01/2024
01	0123000159	01-0N190	OTHER-LOCAL	DEMCAK, MEGAN J	LAK	053	1.99/1.99	18th Ave Encroachment Permit	In Lake County within the City of Clearlake at 18th Avenue	Encroachment Permit	\$50,000	\$0	\$28,491	\$78,491	CONST					07/11/2023	12/29/2023
01	0123000167	01-0L904	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	020	0/24.089	Lak-20 Mile Broadband Network	IN LAKE COUNTY ON ROUTE 20 TO THE JUNCTION OF ROUTE 53		\$20,500,000	\$0	\$915,154	\$21,415,154	PAED	06/08/2022	05/01/2024	05/15/2024	06/01/2024	06/20/2024	09/30/2025
01	0123000169	01-0L871	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	0/5.811	LAK- 29 Broadband Middle Mile	In Lake County near Middletown from Sonoma County Line to Route 175		\$4,620,000	\$0	\$661,396	\$5,281,396	PAED	08/29/2022	02/01/2024	03/10/2024	02/15/2024	03/15/2024	09/30/2025
01	0123000207	01-0N340	SHOPP	KONOPA, ISRAL J	LAK	020	8.3/29.54	Lake 20 Complete Streets	In Lake County near Nice from Route 29 to Sulphur Bank Drive.		\$67,235,000	\$0	\$2,417,092	\$69,652,092	PID	07/01/2026	09/04/2028	09/04/2030	10/01/2030	03/18/2031	12/01/2032
01	0124000045	01-0N470	SHOPP MINOR B	COONROD, CAREN E	LAK	020	5.3/5.3	Upper Lake Slope Stabilization B	IN LAKE COUNTY NEAR UPPER LAKE AT 0.2 MILE WEST OF WITTER SPRINGS ROAD	RSP & Underdrain	\$250,000	\$0	\$542,794	\$792,794	PAED		09/01/2024	12/15/2024	02/01/2025	07/01/2025	12/01/2026
01	0124000046	01-0N480	SHOPP MINOR A	FLOYD, KIMBERLY R	LAK	020	5.9/6	Upper Lake Slope Stabilization A	IN LAKE COUNTY, NEAR UPPER LAKE AT 0.1 MILE EAST OF BACHELOR CREEK BRIDGE	RSP + underdrain, remove and replace dike, leveling course of HMA-A, restripe	\$1,500,000	\$0	\$2,647,333	\$4,147,333	PAED	05/06/2024	02/06/2026	10/07/2027	10/20/2027	05/19/2028	11/05/2029
01	0124000056	01-0L906	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	31.034/52.539	LAK-29, BBMM	IN LAKE COUNTY NEAR KELSEYVILLE FROM ROUTE 175 TO ROUTE 20 AT UPPER LAKE		\$10,160,000	\$0	\$613,147	\$10,773,147	PAED	06/08/2022	05/01/2024	05/15/2024	06/01/2024	06/20/2024	09/30/2025
01	0124000057	01-0L907	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	8.254/28.037	LAK-175 BBMM	IN LAKE COUNTY NEAR KELSEYVILLE FROM ROUTE 29 TO 0.6 MILE EAST OF DRY CREEK BRIDGE AT MIDDLETOWN		\$11,850,000	\$0	\$613,147	\$12,463,147	PAED	06/21/2022	05/01/2024	05/15/2024	06/01/2024	06/20/2024	09/30/2025
01	0124000084	01-0L873	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	R9.89/R9.89	LAK-29 Broadband Middle Mile-HUB-21			\$0	\$0	\$2,447,251	\$2,447,251	PAED	11/01/2023	04/01/2024	05/01/2024	06/03/2024	07/30/2024	07/30/2025
01	0124000085	01-0L908	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	R48.59/R48.59	LAK-29 Broadband Middle Mile-HUB-17	In Lake County near Lakeport at 0.6 mile south of West Lake Road		\$0	\$0	\$2,451,372	\$2,451,372	PAED	11/01/2023	04/01/2024	05/01/2024	06/03/2024	06/30/2024	06/30/2025
01	0124000091	01-0L905	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	27.893/31.034	LAK-29 Broadband Middle Mile	IN LAKE COUNTY ON ROUTE 29 FROM POST MILE 27.893 TO 31.034		\$0	\$0	\$2,116,433	\$2,116,433	PAED	08/30/2022	03/15/2024	06/14/2024	06/24/2024	09/30/2024	12/30/2025
01	0124000092	01-0L872	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	029	5.811/20.307	LAK-29 Broadband Middle Mile	IN LAKE COUNTY on ROUTE 29 from PM 5.811 to 20.307		\$8,700,000	\$0	\$2,123,861	\$10,823,861	PAED	08/30/2022	03/15/2024	06/14/2024	06/24/2024	09/30/2024	12/30/2025
01	0124000096	01-0N680	MAINTENANCE	COONROD, CAREN E	LAK	020	16.6/17.8	Pedestrian Safety Enhancements [01-0N680 LAK-020]	IN LAKE COUNTY AT LUCERNE FROM GROVE STREET TO SEVENTEENTH STREET		\$0	\$0	\$485,420	\$485,420	PAED		08/01/2024	09/01/2024	12/30/2024	08/01/2025	11/01/2025
01	0124000101	01-0N710	MAINTENANCE	COONROD, CAREN E	LAK	029	R39.8/R39.8	LAKEPORT PARK AND RIDE OVERLAY	IN LAKE COUNTY NEAR LAKEPORT AT LAKEPORT PARK AND RIDE		\$0	\$0	\$34,274	\$34,274	PAED		08/01/2024	09/01/2024	12/30/2024	08/01/2025	11/01/2025
01	0124000104	01-0N740	MAINTENANCE	COONROD, CAREN E	LAK	029	R34.75/38.6	APS Signal System and Census Sites Upgrade in Lake County	IN LAKE COUNTY AT VARIOUS LOCATIONS		\$520,000	\$0	\$297,191	\$817,191	PAED		08/01/2024	11/01/2024	12/30/2024	06/30/2025	11/01/2025
01	0124000115	01-0N820	MAINTENANCE	COONROD, CAREN E	LAK	029	23.6/33.3	LAKE 29 MICRO-SURFACE	IN LAKE COUNTY NEAR KELSEYVILLE FROM 3.23 MILES NORTH OF SEIGLER CREEK BRIDGE TO 0.64 MILE NORTH OF JUNCTION ROUTE 281 AND FROM 0.36 MILE NORTH OF JUNCTION 175 TO COLE CREEK ROAD		\$2,424,000	\$0	\$491,824	\$2,915,824	PAED		08/01/2024	10/01/2024	12/30/2024	08/01/2025	11/01/2025
01	0124000132	01-0L909	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	020	11/12	LAK-20 Broadband Middle Mile (BIA Land)	IN LAKE COUNTY ON ROUTE 20 FROM POST MILE 11.0 TO POST MILE 12.0		\$0	\$0	\$497,436	\$497,436	PAED	06/08/2022	07/01/2024	08/01/2024	08/01/2024	12/03/2024	11/01/2026
01	0124000133	01-0L90U	OTHER STATE FUNDS	FINCK, BRIAN T	LAK	020	0/24.089	LAK-175, 20, & 29 Union EA BBMM	IN LAKE COUNTY AT VARIOUS LOCATIONS		\$0	\$0	\$497,719	\$497,719	PSE	06/08/2022	02/01/2023	04/22/2024	05/01/2024	06/01/2024	09/30/2025

Field Descriptions for RTPA CT Milestones Reports

Footnote	Column	Description
a)	Program	The funding source for the project.
	LOCAL ASSISTANCE	This funding comes from various Federal and State programs specifically designed to assist the transportation needs of local agencies.
	MAINTENANCE	Highway maintenance is the preservation, upkeep, and restoration of the roadway structures as nearly as possible in the condition to which they were constructed.
	OTHER STATE FUNDS	Miscellaneous State funds.
	OTHER-LOCAL	Miscellaneous Local funds.
	PLANNING	During the PID phase (see below) prior to the project being programmed into either SHOPP or STIP.
	SAFE ROUTES	Safe Routes to Schools- Part of the Active Transportation and Complete Streets Program
	SHOPP	State Highway Operation and Protection Program - The SHOPP consists of safety projects and preservation projects necessary to maintain and preserve the existing State Highway System.
	SHOPP MINOR A	A SHOPP project that has a construction capital limit between \$291,001 and \$1,250,000.
	SHOPP MINOR B	A SHOPP project that has a construction capital limit of \$291,000 or less.
	STIP	State Transportation Improvement Program - The STIP primarily consists of capacity enhancing or increasing projects, but it can also include local road rehabilitation projects.
b)	Current Phase	The stage of progress of the project. Post-construction (close-out) projects are not included in this report.
	PID	Project Initiation Documents - Establishes a well-defined purpose and need statement, proposed project scope tied to a reliable cost estimate and schedule. Prior to the project being programmed.
	PAED	Project Approval and Environmental Document - Complete detailed environmental and engineering studies for project alternatives (as needed); approve the preferred project alternative.
	PSE	Plans, Specifications and Estimate - Conduct detailed project design; prepare and advertise project contract.
	CONST	Period from approval of the construction contract to final acceptance and payment of the work performed by the contractor.



LAKE COUNTY/CITY AREA PLANNING COUNCIL

Lisa Davey-Bates, Executive Director
www.lakeapc.org

525 South Main Street, Ukiah, CA 95482
Administration: Suite G ~ 707-234-3314
Planning: Suite B ~ 707-263-7799

TECHNICAL ADVISORY COMMITTEE MEETING Meeting Minutes

Thursday, January 18, 2024
9:00 a.m.

Primary Location:

City of Lakeport Large Conference Room, 225 Park Street, Lakeport

Teleconference Locations:

525 South Main Street Suite B, Ukiah
Caltrans District 1, 1656 Union St., Eureka
City Council Chamber, 14050 Olympic Drive, Clearlake

Present

James Sookne, Lake Transit Authority
Blake Batten, Caltrans District 1
Victor Fernandez, City of Lakeport (Community Development, Associate Planner)
Max Stockton, County of Lake (Community Development, Planner)
Dave Swartz (City of Clearlake, Contract Engineer)
Ron Ladd, City of Lakeport

Absent

Mireya Turner, County of Lake (Community Development Director)
Efrain Cortez, California Highway Patrol
Scott DeLeon, County of Lake (Public Works Director)

Also Present

Lisa Davey-Bates, Lake Area Planning Council
Nephele Barrett, Lake Area Planning Council
Michael Villa, Lake Area Planning Council
Alexis Pedrotti, Lake Area Planning Council
Jesus Rodriguez-Garcia, Lake Area Planning Council
Brandon Larson, Caltrans District 1
Lauren Picou, Headway Consulting
Danny Wynn, Public

1. Call to order

The meeting was called to order at 9:01 a.m.

2. Approval of November 16, 2023, Minutes

Motion by Victor, seconded by James, and carried unanimously to approve the November 16, 2023, minutes.

3. **2024 (Proposed) Lake TAC Meeting Schedule**

No approval necessary

4. **Update on FY 2023/24 Overall Work Program (OWP) Expenditures to Date**

Lexi introduced the item which explains expenditures made by APC member agencies, including the County, Lakeport, and Clearlake. Expenditures are broken down by work element and funding source as found in the approved fiscal year's budget, showing percentages spent to date (midway through the fiscal year). The City of Lakeport currently has \$45,368 with no expenditures made to date. Clearlake began with \$30,392 and has spent \$15,762.50 (52%), leaving \$14,629.50. The County began with \$73,504, having spent \$13,461.85 (18%). These figures also include carryover amounts from the previous year, which explains why some numbers appear higher than the amounts originally requested.

5. **Review and Discussion on FY 2024/25 Overall Work Program (OWP) Planning Project Applications and Proposed Funding Allocation**

Lexi explained how applications for projects were sent to the agencies several weeks ago and were requested to be submitted by January 15. The FY 24/25 funding sources have stayed fairly consistent with previous years including Rural Planning Assistance (RPA), Planning, Programming and Monitoring (PPM), and Local Transportation Funds (LTF).

Approximately \$414,000 is available. The main unknown for the upcoming year will be that the Professional Services contract with Dow & Associates for Lake Planning is set to expire in September 30, 2024. The procurement process for Administration and Planning services is expected to begin soon and to be finalized by June. An approximate amount of \$359,290 will be budgeted for this year's OWP. Lake APC Planning staff is working to submit two grant applications through the Sustainable Transportation Planning Grant program which could result in around \$45,000 needed for matching purposes if they are successful. That, along with direct expenses, totals about \$559,790 requested overall, or \$145,790 short of what is estimated to be available through the regular funding sources.

Lexi then went over a table showing the amounts requested by work element along with the applications received by each agency. Lake County requested \$10,000 under work element 600, \$6,700 for WE 605, \$30,000 for WE 607, \$3,400 for WE 608, and \$3,400 for WE 612. The City of Lakeport is requesting \$2,000 under WE 600, \$2,000 under WE 601, and \$13,000 under WE 605. Clearlake is asking for \$5,000 under WE 612, and \$50,000 for outreach under WE 613. As noted, APC staff is requesting \$359,290 over various work elements. "Other" costs needed for the year include \$45,000 in possible reserve funds for grant matches (see above), \$12,500 for Speed Zone studies, \$7,500 for Pavement Management updates, and additional items, overall totaling \$75,000.

This is the first year that the agencies were asked to make more formal application requests through a process including guidelines and specific criteria that was approved in prior TAC meetings. Lexi opened it up to discussion for the agencies to go over their applications. Clearlake staff (Dave Swartz) was the only attendee of the three agencies present to discuss. However, he wasn't as involved in preparing the application and was to discuss with Adeline (also not present) after the meeting. Lisa noted that the \$50,000 request for Clearlake would be put towards a public outreach effort for projects along the SR 53 corridor.

Lexi talked about options for deciding how to fund the requests that came in \$145,790 over what is available. One option is to hold the requests until it was known how the procurement process plays out for the Administration and Planning services and also how much in carryover is available when the books are closed out for the current year. Another

option is to evaluate the requests as received but cutting funding for some of them to bridge the existing gap. A further option would be to move ahead with the requests and make up any shortfall by using available LTF funds. This would need to go by the APC Executive Director and the Board for approval. It would ultimately have an effect on what can be put towards transit as well, which would need to be considered. Finally, Lexi reiterated that two of the three agencies haven't spent a good portion of their requested funding for the current year, and that that should also go into any consideration of moving current requests forward.

James noted that the TAC was being asked to score the requests according to the agreed upon criteria, however, the applications contained very little information from which to evaluate them. Lexi mentioned that the process is new this year and the hope is that more attention is paid when filling out the applications in the future. Lisa added that because the selection process is new this year, that agencies and TAC members should be given an additional week to provide more information in their respective applications so that TAC members could have a better reference point for scoring. Dave asked that a deadline be extended to February 1. Lexi responded that a draft OWP is due to Caltrans by March 1, and that the time it would take for the extended deadline to get to TAC members for scoring would be cutting it too close for the draft to be prepared. Discussion ensued regarding deadlines. Dave mentioned one possible solution which would have each agency reduce their request by 35%, or the approximate percentage of the overall \$145,790 shortfall. Other options to reduce the gap were discussed, such as applying for other grant funding for the \$50,000 public outreach request for Clearlake. Lexi closed by asking that the additional information and scoring take place within the next week so that she can work on the draft OWP and have something to bring it to the TAC for the February 15 meeting.

6. Carbon Reduction Program Policy Discussion

Michael discussed details of the federal program and its intent to reduce greenhouse gas emissions in the region. Cycle 1 (FY 2022) has \$118,677 available for the region, while Cycle 2 (FY 2023) provided \$121,050, combining for \$239,727 in total. Application criteria for local agencies was established and modified at the November TAC meeting. The TAC was asked to go over the revisions as modified in November. Today's item was agendaized as being for discussion only. The TAC however (by consensus) provided unofficial direction to bring to the Board for approval.

7. Announcements and Reports

a. Lake APC

i. Update on Planning Grants

Lisa referred to the staff report as provided, with no discussion unless there were questions. No questions followed.

ii. Update on RTIP

The RTIP was submitted to the CTC with only minor questions that were followed up on. The next CTC hearing on it was to be held the following Wednesday in Modesto.

iii. Miscellaneous

None

b. Lake Transit Authority

i. Transit Hub Update

Lisa reported that James and she were working with Caltrans on releasing a Request for Proposals for a project manager to oversee design and construction. Dave mentioned that the City completed their ATP project on Dam Road Extension and South Center Drive and would provide the plans once a project manager was selected so that the sidewalk improvements aligned with the transit facility.

ii. Current Transit Projects

None

iii. Miscellaneous

None

c. Caltrans

i. Update on the FY 23-24 Information Element

Blake provided a PowerPoint presentation on the item. It involved outreach and coordination, non-motorized traffic data collection, the function of the District 1 Pedestrian and Bicycle Advisory Committee, Strategic Investment Planning, District System Management Plan Update and Guidelines, Regional Planning Handbook and RTP Guideline updates, Climate Activities, New District 1 Staff, and Sustainable Transportation Planning Grant Virtual Office Hours. Brandon added that the outreach component was being stressed by D1 to ensure better communication with RTPAs in the District. Also that Climate Adaptation was further area that D1 was currently incorporating into programs run from the office. Finally, Caltrans System Investment Strategy (CSIS) workshops for the rural districts would take place February 1.

ii. Lake County Projects Update

Blake referred to the milestones report provided in the packet.

iii. Miscellaneous

None

d. Regional Housing Update

No updates were provided.

e. Local Agency Updates

City of Lakeport: Victor noted that annual housing progress reports were to be completed on April 1, detailing new housing units approved in the City.

City of Clearlake: An RFP was out for the design of the Dam Road Roundabout with a consultant to be selected soon.

County of Lake: Max reported that the County was beginning its General Plan Update which include information concerning housing and transportation. Scott DeLeon (arriving late) added that the Middletown Multi-Use Path was nearing completion. Also, the first year of the Ten Year Pavement Rehab Plan was almost finished, prepared by NCE, and the Nice Lucerne Cutoff pavement rehab project was about to go out to bid.

8. **Information Packet** – None
9. **Public input on any item under the jurisdiction of this agency, but which is not otherwise on the above agenda** – None
10. **Next Proposed Meeting** – February 15, 2024
11. **Adjourn Meeting** – Meeting adjourned at 10:03.

Respectfully Submitted,

John Speka
Lake Area Planning Council